

Board of Directors' Meeting

November 13, 2024

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A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, November 13, 2024 in the Board Room at 2000 Mowry Avenue, Fremont and Zoom access was provided. Director Eapen called the meeting to order at 6:00 p.m. and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Jacob Eapen, MD; Michael Wallace; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS

ROLL CALL

Also present: Kimberly Hartz; Thomas McDonagh; Larry LaBossiere; Terri Hunter; Paul Kozachenko; Kel Kanady; Jerri Randrup; Donald Pipkin; John Lee; Angus Cochran; Gisela Hernandez; Mark Saleh; Sheela Vijay; Melissa Garcia; Brian Smith, MD; Marcus Watkins; Walter Choto; Sri Boddu; Cheryl Renaud; Shirley Ehrlich

Director Eapen welcomed any members of the general public to the meeting.

OPENING REMARKS

Director Eapen noted that Public Notice for this meeting, including Zoom information, was posted appropriately on our website. This meeting was recorded for broadcast at a later date.

There were no Oral Communications.

*COMMUNICATIONS:
ORAL*

There were no Written Communications.

*COMMUNICATIONS:
WRITTEN*

Director Eapen presented the Consent Calendar for consideration:

CONSENT CALENDAR

A. Consideration of Minutes of the Regular Meetings of the District Board:
October 9, 21, 23 & 28, 2024

Director Stewart moved that the Board of Directors approve the Consent Calendar, Item A. Director Yee seconded the motion.

Roll call was taken:

- Jacob Eapen, MD – aye
- Michael Wallace – aye
- William Nicholson, MD – aye
- Jeannie Yee – aye
- Bernard Stewart, DDS – aye

Motion Approved.

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Kimberly Hartz, Chief Executive Officer, spoke on the celebration of Veterans Day and the commemorative Veterans Recognition Wall located at Washington West. Washington Hospital proudly upholds a tradition that began in 2016, dedicating a special space to recognize those who have served in the armed forces or are currently serving in the reserves within our Healthcare System family. Displayed on the Veterans Recognition Wall are the names, branches, ranks, and lengths of service of these individuals. Currently there are 113 names on the wall including three new names added this year: Wayne Garrett, DO, Lawrence Moore, and Chet Morrison, MD. Our leave policy allows members of the Armed Forces or National Guard to be granted military leave from work for the period required when called to duty. We hold deep respect and gratitude for the selflessness of our veterans. We honor not only their service, but also the sacrifices they and their families have made to protect and uphold the values we cherish, both here at home and across distant shores.

*PRESENTATION:
VETERANS DAY
RECOGNITION*

Dr. Mark Saleh, Chief of Medical Staff, reported that there are 656 Medical Staff members, including 349 active members. Dr. Saleh stated that the Medical Staff is eagerly awaiting the installation of the Mobile MRI. Dr. Brian Smith will work with Radiologists and Medical Staff Leadership to establish protocols and policies for the hospital. Dr. Saleh also noted the Aquablation Program is experiencing continued success with the completion of the 100th procedure since the inception of the program in September 2023.

*MEDICAL STAFF
REPORT*

Sheela Vijay, Service League President, stated that for the month of October, 226 Service League volunteers contributed a total of 2,007 hours.

*SERVICE LEAGUE
REPORT*

On October 26, the Service League hosted an orientation consisting of 8 adults, 13 college students and 2 high school students.

In ongoing volunteer efforts, there are more than 6 adults that have expressed interest in volunteering in the Infusion Center and Washington Radiation Oncology Center. Sheela anticipates the completion of their training in time for the New Year. Sheela also announced that volunteers are soon able to give tours to prospective parents in the Birthing Center. Training for this new initiative is already underway.

Sheela reported that the Gift Shop hosted the Annual Gift Shop Holiday Show on Monday, November 11. Coffee and cookies were provided courtesy of the Washington Hospital Employee Association. Attendees also had the opportunity to enter a raffle and win some prizes.

The Service League is also holding a Masquerade Sale, a three-day event running from Monday, December 2 through Wednesday, December 4.

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Kimberly Hartz introduced Dr. James McGuire, Medical Director of Special Care Nursery and Professor of Pediatrics at University of California, San Francisco. Dr. McGuire presented the Annual Special Care Nursery Program Update for 2024. He began with the background of the Special Care Nursery (SCN) as it was established in partnership with UCSF in March of 2014. The services include stabilization of the newborn, respiratory support, including ventilator support (until transfer), initiation of therapeutic hypothermia, IV fluids and medications, nasogastric feedings, incubators/warmers and cardiorespiratory monitoring. Dr. McGuire reviewed the census information for 2024 and reviewed the Quality Metrics, which highlighted that there were 0 Central Line Associated Blood Stream Infections (CLABSI), over the last 3 years.

*QUALITY REPORT:
ANNUAL SPECIAL
CARE NURSERY
PROGRAM UPDATE*

Tom McDonagh, Vice President & Chief Financial Officer, presented the Finance Report for September 2024. The average daily inpatient census was 152.7 with discharges of 886 resulting in 4,581 patient days. Outpatient observation equivalent days were 383. The average length of stay was 4.99 days. The case mix index was 1.684. Deliveries were 141. Surgical cases were 479. The Outpatient visits were 8,377. Emergency visits were 4,867. Cath Lab cases were 183. Joint Replacement cases were 183. Neurosurgical cases were 25. Cardiac Surgical cases were 8. Total FTEs were 1,435.4. FTEs per adjusted occupied bed was 6.04. Overall, the net income for September was \$2,124,000.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for October 2024. Patient gross revenue of 222.5 million for October was favorable to budget of \$221.1 million (0.6%), and it was higher than October 2023 by \$25.2 million (12.7%).

*HOSPITAL
OPERATIONS REPORT*

Trauma Cases of 179 for October was favorable to the budget of 110 by 69 (62.7%). Trauma gross revenue of \$14.9 million for October was favorable to the budget of \$14.1 million by \$830K (5.9%).

The Average Length of Stay was 5.15. The Average Daily Inpatient Census was 156.1 and was unfavorable to budget of 170.0 by 13.2 (7.8%). There were 984 Discharges that was unfavorable to budget of 1,012 (2.8%).

There were 4,860 patient days and was unfavorable to budget of 5,269 by 409 days (7.8%). There were 548 Surgical Cases and 219 Cath Lab cases at the Hospital.

Deliveries were 135. Non-Emergency Outpatient visits were 9,510. Emergency Room visits were 5,119. Total Government Sponsored Preliminary Payor Mix was 72.5%, against the budget of 74.3%. Total FTEs per Adjusted Occupied Bed were 5.95.

There were \$131K in charity care adjustments in October 2024.

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November Employee of the Month is Shruti Joshi, Credentialing Specialist, Medical Staff Services.

EMPLOYEE OF THE MONTH

Past Health Promotions & Community Outreach Events:

HOSPITAL CALENDAR

- October 12: 38th Annual Top Hat Gala: An Evening in Italia – Washington West Tent
- October 16: City of Fremont Wellness Expo – Age Well Center, Lake Elizabeth
- October 17: 16th Annual Think Pink! Breast Cancer Awareness Event – Washington West Tent
- October 18-19: Civil Air Patrol California State Wing Conference – DoubleTree Hotel by Hilton, San Jose
- October 21-22: 35th Annual Totally Trauma Conference – Hyatt Regency, Monterey
- October 23: Breast Cancer Prevention, Early Detection, and Treatment – ThermoFisher, Fremont
- October 23: Treating Carotid and Aortic Disease Through Endovascular Innovation – Facebook Live & YouTube
- October 23: Sports Physicals – Newark Memorial High School
- October 25: Elementary and Secondary School Special Olympics Soccer Events
- October 26: Filipino Heritage Event – Eastern San Jose
- October 26: Newark Dia de Los Muertos – Magnolia Plaza, Newark
- October 27: Arunay Foundation Walkathon – Quarry Lakes Regional Park
- October 29: Low Back Pain for Seniors: What Should I Know and When Should I See a Surgeon? – Acacia Creek
- November 6: Falls: Prevention and Recovery – Facebook Live & YouTube

Upcoming Health Promotions & Community Outreach Events:

- November 17: Stop the Bleed Training – Gurdwara Sahib Fremont
- November 18: Irvington High School Synapsis Healthcare Panel and Stop the Bleed Training – Washington West
- November 20: Coping with Grief and Bereavement During the Holidays – Facebook and YouTube
- December 5: Annual Holiday Tree Lighting – Washington West
- December 6: Newark Tree Lighting – Newark Civic Center
- December 12: Thornton Middle School Wellness Fair – Thornton Middle School

The Foundation hosted the 38th Annual Top Hat Gala on Saturday, October 12, 2024. Over 650 guests enjoyed a fun-filled night in Italia. The Foundation grossed over \$1M in support of a permanent 3T Wide-Bore MRI for the Hospital, making it the second highest-grossing event in Foundation history.

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The Foundation is in the final weeks of the UCSF – Washington Cancer Center Campaign. Giving Tuesday is on December 3, 2024 and all funds raised will support the new Cancer Center.

On Thursday, December 5, 2024 the Foundation will hold its annual Holiday Tree Lighting at 5pm at Washington West.

Kimberly Hartz, Chief Executive Officer provided the Board, a brief presentation on a potential Parcel Tax.

*ACTION ITEM:
CONSIDERATION OF
POTENTIAL PARCEL
TAX*

Director Stewart moved that the Board of the Directors postpone placing the tax measure on the November ballot. Additionally, the Board of Directors instructed the staff to continue exploring and studying the issue as circumstances change, and they should report back to the Board by July 2025. Director Nicholson seconded the motion.

Roll call was taken:

Jacob Eapen, MD – aye
Michael Wallace – aye
William Nicholson, MD – aye
Jeannie Yee – aye
Bernard Stewart, DDS – aye

Motion approved.

There were no Announcements.

ANNOUNCEMENTS

Director Eapen adjourned the meeting to closed session at 7:29 p.m., as the discussion pertained to reports regarding Conference involving Trade Secrets pursuant to Health & Safety Code Section 32106 (Strategic Planning) and Conference with Personnel Matters: Chief Executive Officer. Director Eapen stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting was being conducted in the Board Room and via Zoom, there is no way of knowing when the closed session will end. The public was informed they could contact the District Clerk for the Board's report beginning November 14, 2024. The minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED
SESSION*

Director Eapen reconvened the meeting to open session at 8:55 p.m. and reported no reportable action was taken in closed session.

*RECONVENE TO
OPEN SESSION &*

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*REPORT ON CLOSED
SESSION*

There being no further business, Director Eapen adjourned the meeting at 8:56 p.m.

ADJOURNMENT

Signed by:

Michael Wallace

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Michael Wallace
President

DocuSigned by:

Jacob Eapen, MD

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Jacob Eapen, MD
Secretary