



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William F. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS MEETING

Wednesday, December 13, 2023 – 6:00 P.M.

Board Room of Washington Hospital, 2000 Mowry Avenue, Fremont and via Zoom

<https://zoom.us/j/93118688664?pwd=djNKbnl2RHBPbEhxSWVINnRmSitJdz09>

Passcode: 659807

Board Agenda and Packet can be found at:

[December 2023 | Washington Hospital Healthcare System \(whhs.com\)](#)

AGENDA

- | | PRESENTED BY: |
|--|---|
| I. CALL TO ORDER & PLEDGE OF ALLEGIANCE | Bernard Stewart, DDS
Board President |
| II. ROLL CALL | Cheryl Renaud
District Clerk |
| III. ELECTION OF OFFICERS | <i>Motion Required</i> |
| IV. COMMUNICATIONS | <i>Motion Required</i> |
| A. Oral | |
| <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not on the agenda and within the subject matter of jurisdiction of the Board. "Request to Speak" cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.</i> | |
| B. Written | |

V. **CONSENT CALENDAR**

Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any Board Member or member of the public may remove an item for discussion before a motion is made.

Bernard Stewart, DDS
Board President

A. Consideration of Minutes of the Regular Meetings of the District Board: November 8, 20 & 27, 2023

Motions Required

B. Consideration of Reappointment to the Washington Township Hospital Development Corporation Board of Directors for 2024

C. Consideration of Belmont Rapid Infusers for Trauma

D. Consideration of Fujifilm Sonosite PX Ultrasound System for Trauma

VI. **PRESENTATIONS**

PRESENTED BY:

A. Trauma Update

Elwood Conaway, RN, MSN, MA,
CCRN
Trauma Program Director

B. Construction Update

Ed Fayen
Executive Vice President
& Chief of Construction

C. Facility Master Plan

Ed Fayen
Executive Vice President
& Chief of Construction

VII. **REPORTS**

A. Medical Staff Report

Mark Saleh, MD
Chief of Medical Staff

B. Service League Report

Sheela Vijay
Service League President

C. Lean Report – Improving Patient Experience in Washington Township Medical Foundation

Jeff Van Dorn
Director of Marketing
& Patient Experience, WTMF

D. Quality Report: Annual Critical Care Program Update

Carmencita A. Agcaoili, MD, FCCP
Medical Director, Critical Care Unit &
Intensivist Program

E. Finance Report

Thomas McDonagh
Vice President & Chief Financial
Officer

F. Hospital Operations Report

Kimberly Hartz
Chief Executive Officer

G. Healthcare System Calendar Report

Kimberly Hartz
Chief Executive Officer

VIII. ACTION

Motions Required

A. Consideration of Resolution No. 1259:
Authorize and Direct the Chief Executive
Officer to Proceed with the Review of the
Updated Master Plan Pursuant to the California
Environmental Quality Act

B. Consideration of Recognition: Approval of
IFPTE Local 20 Engineers and Scientists of
California, as the Bargaining Representative for
the Utilization Review Coordinators of WHHS

IX. ANNOUNCEMENTS

X. ADJOURNMENT

Bernard Stewart, DDS
Board President

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Board of Directors' Meeting

November 8, 2023

Page 1

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, November 8, 2023 in the Board Room at 2000 Mowry Avenue, Fremont and Zoom access was provided. Director Stewart called the meeting to order at 6:00 p.m. and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Bernard Stewart, DDS; Michael Wallace; William Nicholson, MD; Jeannie Yee

ROLL CALL

Absent: Jacob Eapen, MD

Also present: Kimberly Hartz; Tina Nunez; Thomas McDonagh; Terri Hunter; Paul Kozachenko; Ed Fayen; Angus Cochran; Kayla Gupta; Sheela Vijay; Brian Smith, MD; Jerri Randrup; John Zubiena; Mark Saleh, MD; Melissa Garcia; John Lee; Donald Pipkin; Kristin Ferguson; Felipe Villanueva; Mary Bowron; Kel Kanady; Gisela Hernandez; Jason Krupp, MD; Dan Nardoni; Noah Bell; Cheryl Renaud; Shirley Ehrlich

Director Stewart welcomed any members of the general public to the meeting.

OPENING REMARKS

Director Stewart noted that Public Notice for this meeting, including Zoom information, was posted appropriately on our website. This meeting was recorded for broadcast at a later date.

There were no Oral Communications.

*COMMUNICATIONS:
ORAL*

There were no Written Communications.

*COMMUNICATIONS:
WRITTEN*

Director Stewart presented the Consent Calendar for consideration:

CONSENT CALENDAR

A. Consideration of Minutes of the Regular Meetings of the District Board:
October 11, 16, 23 & 25, 2023

Director Wallace moved that the Board of Directors approve the Consent Calendar, Item A. Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Jacob Eapen, MD – absent

Motion Approved.

Kimberly Hartz, Chief Executive Officer, introduced Angus Cochran, Chief Community Support Services, and Kayla Gupta, Community Outreach Manager, who presented the 2024-2026 Community Health Improvement Plan (CHIP). The CHIP was developed after conducting the federally mandated Community Health Needs Assessment (CHNA). The CHNA provides insight into the health of our community and identifies the areas of focus and prioritizes the local health needs. Ms. Gupta also spoke about the impact of Covid-19 in the community and how the response to the pandemic dominated the community outreach efforts in 2020-2022. Five of the identified focus areas are as follows: Behavioral Health, Diabetes & Obesity, Heart Disease/Stroke, Access to Healthcare & Delivery and Cancer.

*PRESENTATION:
COMMUNITY HEALTH
IMPROVEMENT PLAN*

The assessment also indicates the need for addressing the disparities within Union City. Additional areas of focus include: Hypertension, Acute Myocardial Infarction, Childhood Obesity, School-Age Depression and Middle-School Alcohol/Drug Use. One example includes a Stroke and Heart Disease Education Session conducted for families in the New Haven Unified School District, as it was discovered that students are the best way to disseminate information into a household. There are areas for partnership in the 2024-2026 CHIP for Housing & Homelessness, Economic Security and Respiratory Health.

Director Wallace moved for the adoption of the 2024-2026 Community Health Improvement Plan (CHIP). Director Yee seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Jacob Eapen, MD – absent

Motion Approved.

Kimberly Hartz, Chief Executive Officer, introduced Ed Fayen, Executive Vice President, who presented the Construction Update on the Patient Bridge. Photographs include the installation of the Air Handler Unit and framing onto which the drywall will be placed. The piping for the roof drains and the waterproofing skins were also installed. Additional photographs gave a peek into the interior corridors, which are ready for insulation and drywall. In conclusion, the application of Fire Retardant Paint is evident. Mr. Fayen stated that the completion date is approaching and is on time and on budget.

*PRESENTATION:
CONSTRUCTION
UPDATE*

Kimberly Hartz, Chief Executive Officer, spoke on the celebration of Veterans Day and the commemorative Veterans Recognition Wall located at Washington West. Currently there are 110 names on the wall including four new names added this year: J-ro Jeffery Nelson Barnett, Elwood Conaway, Napoleon "Sonny" Ebarle III and Fredelene Usita. Ms. Hartz noted that Washington Hospital's leave policy allows members of the Armed Forces or National Guard to be granted military leave from work for the period required when called to active duty for training, inactive duty training, or active duty.

*PRESENTATION:
VETERANS DAY
RECOGNITION*

Dr. Mark Saleh, Chief of Staff, reported that there are now 609 Medical Staff members, including 341 active members. Dr. Saleh also reported that he has been successfully performing Aquablation procedures. Dr. Saleh also announced that Dr. Albert Brooks was recently installed as the 2024 President of the Alameda-Contra Costa Medical Association (ACCMA).

*MEDICAL STAFF
REPORT*

Sheela Vijay, the Service League President, reported for October that there were 514 members of the Service League who contributed 2,121 hours to the Hospital. The Masquerade sale is going to take place on Monday through Wednesday, November 27-29, 2023. The Gift Shop will be closed on Saturday November 11, 2023, as they prepare for the upcoming holiday shopping season. There will be cookies and coffee provided by Washington Hospital Employee Association (WHEA) and Food and Nutrition Services (FNS) on Monday, November 13 in the main hospital lobby.

*SERVICE LEAGUE
REPORT*

This month, Sheela highlighted the Pinkie Hand Puppet Program. This program was implemented in 1956, before the opening of the hospital. By the time the hospital had opened, the volunteers had already assembled hundreds of puppets. Sheela shared some archived photographs detailing the remarkable legacy of this program.

Mary Bowron, Chief of Quality and Resource Management, presented the Quality Dashboard for the quarter ending September 30, 2023 comparing WHHS statistics to State and National benchmarks. We had one MRSA Bloodstream Infection this past quarter which was lower than the predicted number of infections (1.178). We had zero Catheter Associated Urinary Tract Infections. We had zero Central Line Associated Bloodstream Infection (CLABSI), which was lower than predicted. We had zero infections following colon surgery and zero infections following abdominal hysterectomy. C-Difficile: We had two hospital-wide C. diff infections which was lower than the predicted number of infections (9.521). Hand Hygiene was at 92% which is higher than the Joint Commission goal of 90%.

*QUALITY REPORT: Q/E
SEPTEMBER 2023
QUALITY DASHBOARD*

Our moderate fall with injury rate of 0.38 was lower than the national rate of 0.61 for the quarter. Hospital Acquired Pressure Ulcer rate of 0.95 was lower than the national rate of 1.52 this past quarter.

Our 30-day readmission rate for AMI discharges was higher than the CMS benchmark (20.0% versus 14.0%). We had a lower percent of 30-day Medicare

pneumonia readmissions compared to the CMS national benchmark (14.0% versus 16.9%). 30-day Medicare Heart Failure readmissions were lower (13.8% versus 20.2%) than the CMS benchmark. Our 30-day Medicare Chronic Obstructive Pulmonary Disease (COPD) readmission rate was lower than the CMS benchmark (16.7% versus 19.3%). Our 30-day Medicare CABG readmission rate was higher (25% versus 11%) than the CMS benchmark. Our 30-day Medicare Total Hip Arthroplasty (THA) and/or Total Knee Arthroplasty (TKA) was lower than the CMS benchmark (0% versus 4.3%).

Tom McDonagh, Vice President & Chief Financial Officer, presented the Finance Report for September 2023. The average daily inpatient census was 145.5 with discharges of 817 resulting in 4,364 patient days. Outpatient observation equivalent days were 417. The average length of stay was 5.09 days. The case mix index was 1.590. Deliveries were 142. Surgical cases were 438. The Outpatient visits were 8,173. Emergency visits were 4,842. Cath Lab cases were 165. Joint Replacement cases were 164. Neurosurgical cases were 19. Cardiac Surgical cases were 8. Total FTEs were 1,644.6. FTEs per adjusted occupied bed were 6.24.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for October 2023. Patient gross revenue of 192.8 million for October was unfavorable to budget by \$18.6 million (8.8%), and it was higher than October 2022 by \$1.0 million (0.5%).

*HOSPITAL
OPERATIONS REPORT*

The Average Length of Stay was 5.22. The Average Daily Inpatient Census was 145.8. There were 8 discharges with lengths of stays greater than 30 days, ranging from 32-52. Still in house at the end of the month, there were 5 patients with length of stays of over 30 days and counting.

There were 4,521 patient days. There were 480 Surgical Cases and 173 Cath Lab cases at the Hospital. It was noted that there were 85 cases at the Peninsula Surgery Center in October.

Deliveries were 121. Non-Emergency Outpatient visits were 9,062. Emergency Room visits were 5,065. Total Government Sponsored Preliminary Payor Mix was 74.8%, against the budget of 72.2%. Total FTEs per Adjusted Occupied Bed were 6.03. The Washington Outpatient Surgery Center had 511 cases and the clinics had approximately 16,732 visits.

There were \$312K in charity care adjustments in October 2023.

November Employee of the Month will be announced in December 2023.

*EMPLOYEE OF THE
MONTH*

Past Health Promotions & Community Outreach Events:

HOSPITAL CALENDAR

- October 14: 37th Annual Top Hat Gala in the Grand Tent at Washington West

- October 14: City of Newark Dia De Los Muertos
- October 19: Anatomy-preserving Spine Surgery on Facebook Live & YouTube
- October 19: 15th Annual Think Pink! Breast Cancer Awareness Event
- October 20: City of Fremont Trick or Treat Event at Downtown Event Center
- October 21: Tattoo Removal Clinic at Washington West
- October 23: How Diet Affects Diabetes and Blood Pressure at Cottonwood Place
- October 24: Opening Doors to Empower Victims of Interpersonal Violence
- October 25: WHHS Staff providing health education at Fremont Age Well Center Wellness Fair
- October 26: Breast Cancer Prevention, Early Detection, and Treatment at ThermoFisher in Fremont
- October 26: James Logan Job Expo at James Logan High School
- October 30: Irvington High School Synapsis Club & Tour of Oncology Dept.
- November 1: Safe Same-Day Discharge after Total Hip Replacement: Straight from the Experts at Anderson Auditorium and on Facebook Live & YouTube
- November 5: Arunay Foundation Walkathon at Quarry Lakes Regional Park

Upcoming Health Promotions & Community Outreach Events:

- November 9: Is a Continuous Glucose Monitor Right for You? – Facebook Live & YouTube
- November 17: WTMF providing health education on handwashing – Glenmoor Elementary
- November 28: Living with Serious Illness: Understanding Palliative Care – Facebook Live & YouTube
- November 30: Understanding Leg Pain – Acacia Creek Senior Living Community
- November 30: Virtual Panel on Pursuing Medical Careers – PTSA Irvington High School
- December 2: Tattoo Removal Clinic – Washington West
- December 5: Pregnancy After Age 35 – Facebook Live & YouTube
- December 6: Tree Lighting Celebration – Anderson Auditorium

The Foundation's 37th Annual Top Hat Gala was a big success, raising over \$1.15M in gross fundraising totals from the community. Over 624 guests joined us at the gala on October 14th and enjoyed a delicious 3-course meal and lively entertainment. Save the date for the 38th Annual Top Hat Gala, set for October 12, 2024.

Later this month, on November 28, the Foundation will participate in Giving Tuesday. Donations received that day will fund specialized trauma-readiness training for nurses and clinical staff.

On Wednesday, December 6 from 5 pm – 7 pm, the Foundation will host a holiday tree lighting celebration with Santa and Mrs. Claus in the Anderson Auditoriums. The event will include a special performance from the students at Fremont Christian, and the California School for the Deaf. All are welcome to attend this free event for an evening of holiday cheer.

Director Wallace motioned for the adoption of the Budget Amendment for FY 24. Director Nicholson seconded the motion.

*ACTION ITEMS:
ADOPTION OF
BUDGET AMENDMENT
FOR FY 24*

Roll Call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Jacob Eapen, MD – absent

Motion Approved.

Director Wallace motioned for the adoption of Resolution No. 1258: Memorandum of Understanding between Washington Hospital and United Healthcare Workers-West, SEIU, CTW, CLC. Director Yee seconded the motion.

*ACTION ITEM:
ADOPTION OF
RESOLUTION NO. 1258:
MEMORANDUM OF
UNDERSTANDING
BETWEEN
WASHINGTON
HOSPITAL AND
UNITED HEALTHCARE
WORKERS-WEST SEIU,
CTW, CLC*

Roll Call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Jacob Eapen, MD – absent

Motion Approved.

There were no announcements.

ANNOUNCEMENTS

There being no further business, Director Stewart adjourned the meeting at 7:37 p.m.

ADJOURNMENT

Bernard Stewart, DDS
President

Jeannie Yee
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, November 20, 2023 in the Board Room at 2000 Mowry Avenue, Fremont and Zoom access was provided. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; Michael Wallace; William Nicholson, MD; Jacob Eapen, MD; Jeannie Yee

ROLL CALL

Also present: Kimberly Hartz; Tina Nunez; Tom McDonagh; Terri Hunter; Larry LaBossiere; Ed Fayen; Paul Kozachenko; Cheryl Renaud; Shirley Ehrlich

Director Stewart welcomed any members of the general public to the meeting.

OPENING REMARKS

Director Stewart noted that Public Notice for this meeting, including Zoom information, was posted appropriately on our website. This meeting is being conducted in the Board Room and by Zoom.

There were no Oral Communications.

*COMMUNICATIONS
ORAL*

There were no Written Communications.

*COMMUNICATIONS
WRITTEN*

There were no Consent Calendar items for consideration.

CONSENT CALENDAR

There were no Announcements.

ANNOUNCEMENTS

Director Stewart adjourned the meeting to closed session at 6:02 p.m., as the discussion pertained to reports regarding Medical Audit & Quality Assurance Matters pursuant to Health & Safety Code Section 32155, Conference involving Trade Secrets pursuant to Health & Safety Code Section 32106 (Strategic Planning), Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and Conference with Labor Negotiators pursuant to Government Code Section 54957.6. Director Stewart stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting was being conducted in the Board Room and via Zoom, there is no way of knowing when the closed session will end. The public was informed they could contact the District Clerk for the Board's report beginning November 21, 2023. The minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED
SESSION*

Director Stewart reconvened the meeting to open session at 8:39 p.m. The District Clerk reported that during closed session, the Board approved the closed session minutes of October 16 & 25, 2023 and the Medical Staff Credentials Committee Report by unanimous vote of all directors present. Also during closed session, the board rejected the Claim filed by Esther Figueroa, Elizabeth Figueroa, Amber Figueroa and David Figueroa and the Chief Executive Officer was directed to provide the claimants with the Notice of Rejection of the Claim.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:40 p.m. *ADJOURNMENT*

Bernard Stewart, DDS
President

Jeannie Yee
Secretary

DRAFT

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, November 27, 2023 in the Board Room at 2000 Mowry Avenue, Fremont and by Teleconference. Director Stewart called the meeting to order at 7:30 a.m.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Jacob Eapen, MD; Jeannie Yee

ROLL CALL

Absent: Michael Wallace

Also present: Kimberly Hartz; Shakir Hyder, MD; Mark Saleh, MD; Ranjana Sharma, MD; John Romano, MD; Kranthi Achanta, MD; Brian Smith, MD; Larry LaBossiere; Terri Hunter; Jaspreet Kaur; Mary Bowron

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS
WRITTEN*

Director Stewart adjourned the meeting to closed session at 7:35 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Section 32155.

*ADJOURN TO CLOSED
SESSION*

Director Stewart reconvened the meeting to open session at 8:30 a.m. and reported no reportable action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, the meeting adjourned at 8:30 a.m.

ADJOURNMENT

Bernard Stewart, DDS
President

Jeannie Yee
Secretary



Memorandum

DATE: December 8, 2023

TO: Washington Township Health Care District Board of Directors

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: **Reappointment to the Washington Township Hospital Development Corporation Board of Directors**

The Washington Township Hospital Development Corporation is a public benefit (nonprofit) California Corporation, which is affiliated with the Health Care District. A five member Board of Directors governs the Washington Township Hospital Development Corporation (DEVCO). Its current Board of Directors consists of Benn Sah, M.D., Russ Blowers, Pauline Weaver, Steven Chan, D.D.S., and Sue Querner.

For the 2024 calendar year, I am recommending for consideration by the Washington Township Health Care District Board of Directors, to reappoint the five individuals that served previously on the Washington Township Hospital Development Corporation Board this past calendar year.



Memorandum

DATE: December 7, 2023

TO: Washington Township Health Care District Board of Directors

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: Purchase of Belmont Rapid Infusers for Trauma Program

For the Washington Hospital Trauma Program, we are requesting approval to purchase three Belmont Rapid Infusers. This equipment is used to deliver warmed blood and/or fluids rapidly in emergent situations. Currently, the Hospital has old technology rapid infusers that need updating. The disposable supplies are different so we need to transition the entire Hospital.

It is important for us to order this equipment early to allow time for education and training to occur across the Hospital. Rapid infusers are vital equipment for resuscitation preparation. These devices will be utilized for critical hemorrhaging patients wherever needed in the Hospital.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the Belmont Rapid Infusers for the Trauma Program. The total cost of the Rapid Infusers, including tax, is \$121,957.00. There are no shipping costs, as the product will ship via our third party account. This was included in the FY2024 Trauma capital budget. Washington Hospital Healthcare Foundation will reimburse the total cost of \$121,957.00 for the Belmont Rapid Infusers from funds designated for Trauma.



Memorandum

DATE: December 7, 2023

TO: Washington Township Health Care District Board of Directors

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: Purchase of Fujifilm Sonosite PX Ultrasound System for Trauma Program

For the Washington Hospital Trauma Program, we are requesting approval to purchase the Fujifilm Sonosite PX Ultrasound System, which includes two transducers and a stand. This ultrasound system will be used to complete a focused assessment with sonography for Trauma in critical patients, known as a FAST scan. The aim of a FAST scan is to quickly identify intraperitoneal free fluid, allowing for an immediate transfer to the operating room. This is a tool for quick assessment and not intended to replace diagnostic testing, but to facilitate emergent care decisions.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the Fujifilm Sonosite PX Ultrasound System. The total cost of the ultrasound system, including tax and freight, is \$65,367.23. This was included in the FY2024 Trauma capital budget. Washington Hospital Healthcare Foundation will reimburse the total cost of this ultrasound system from funds designated for Trauma.



WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

October 2023



WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
October 2023

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: November 30, 2023
TO: Board of Directors
FROM: Kimberly Hartz, Chief Executive Officer
SUBJECT: Washington Hospital – October 2023
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	October <u>Actual</u>	October <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
IP Average Daily Census	145.8	164.5	156.0
Combined Average Daily Census	157.3	173.7	166.1
No. of Discharges	855	969	883
Patient Days	4,521	5,099	4,744
Discharge ALOS	5.22	5.26	5.37
<u>OUTPATIENT:</u>			
OP Visits	9,062	8,894	8,554
ER Visits	5,065	5,119	4,935
Observation Equivalent Days – OP	358	284	306

Comparison of October Actual acute inpatient statistics versus the Budget showed a lower level of discharges, and a lower level of patient days. The average length of stay (ALOS) based on discharged days was positive to budget at 5.22. Outpatient visits were positive to Budget as total visits exceeded budgeted numbers. Emergency Room visits were slightly below Budget for the month. Observation Equivalent days were negative to Budget with a higher count of Obs Equivalent Days..

2. Staffing – Schedule Board 3

Total paid FTEs were above Budget. Total Productive FTEs for October were 1,463.2, or 10.6 below the budgeted amount of 1,473.8. NonProductive FTEs were 28.6 above Budget. Productive FTEs per adjusted occupied bed were 5.39, 0.20 below the Budget of 5.59. Total FTEs per adjusted occupied bed were positive to Budget at 6.09, 0.07 below the budgeted amount of , 6.16.

3. Income - Schedule Board 1

For the month of October, the Hospital realized Net Operating Income Gain (Loss) of (\$2,849,000) from Operations, a (-6.05%) Margin.

Total Gross Patient Revenue of \$197,342,000 for October was \$10,207,000 below Budget, (4.9%).

Deductions from Revenue of \$151,188,000 were 76.61% of Total Gross Patient Revenue, below the budgeted amount of 76.08%.

Total Operating Revenue of \$47,101,000 was \$3,994,000 below Budget by 7.8%.

Total Operating Expense of \$49,950,000 was higher than Budget by \$813,000, (1.7%).

The Total Non-Operating Gain of \$171,000 was behind Budget.

The Net Income Gain (Loss) for October was (\$2,678,000), or (-\$4,631,000) worse than budgeted amount of \$1,953,000, a (5.69%) Margin.

The Total Net Loss for October using FASB accounting principles, in which the unrealized gain on investments, net interest expense on GO bonds and property tax revenues are removed from the non-operating income and expense, was (\$4,182,000), a Negative (8.88%) Margin compared to the budgeted gain of \$1,745,000, for an unfavorable variance of (\$5,927,000).

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to September 2023.

KIMBERLY HARTZ
Chief Executive Officer

KH/TM



WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
October 2023
GASB FORMAT
(In thousands)

October					FISCAL YEAR TO DATE				
ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.		ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.	
\$ 105,936	\$ 128,630	\$ (22,694)	-17.6%	1	\$ 429,405	\$ 485,513	\$ (56,108)	-11.6%	
91,406	78,919	12,487	15.8%	2	346,919	312,823	34,096	10.9%	
197,342	207,549	(10,207)	-4.9%	3	776,324	798,336	(22,012)	-2.8%	
(147,589)	(154,130)	6,541	4.2%	4	(580,394)	(598,041)	17,647	3.0%	
(3,599)	(3,779)	180	4.8%	5	(15,981)	(14,354)	(1,627)	-11.3%	
(151,188)	(157,909)	6,721	4.3%	6	(596,375)	(612,395)	16,020	2.6%	
76.61%	76.08%			7	76.82%	76.71%			
46,154	49,640	(3,486)	-7.0%	8	179,949	185,941	(5,992)	-3.2%	
947	1,455	(508)	-34.9%	9	3,746	5,765	(2,019)	-35.0%	
47,101	51,095	(3,994)	-7.8%	10	183,695	191,706	(8,011)	-4.2%	
23,552	23,168	(384)	-1.7%	11	90,233	89,633	(600)	-0.7%	
8,259	7,712	(547)	-7.1%	12	32,298	31,317	(981)	-3.1%	
6,585	6,526	(59)	-0.9%	13	24,423	25,008	585	2.3%	
6,388	6,502	114	1.8%	14	24,645	24,759	114	0.5%	
1,919	2,088	169	8.1%	15	7,555	8,224	669	8.1%	
3,247	3,141	(106)	-3.4%	16	12,890	12,646	(244)	-1.9%	
49,950	49,137	(813)	-1.7%	17	192,044	191,587	(457)	-0.2%	
(2,849)	1,958	(4,807)	-245.5%	18	(8,349)	119	(8,468)	-7116.0%	
-6.05%	3.83%			19	-4.55%	0.06%			
782	283	499	176.3%	20	2,273	1,133	1,140	100.6%	
49	-	49	0.0%	21	(999)	-	(999)	0.0%	
(1,911)	(1,685)	(226)	-13.4%	22	(7,129)	(6,759)	(370)	-5.5%	
(1)	24	(25)	-104.2%	23	204	32	172	537.5%	
59	-	59	0.0%	24	59	-	59	0.0%	
(5)	-	(5)	0.0%	25	(2,052)	(600)	(1,452)	-242.0%	
-	-	-	0.0%	26	1,000	-	1,000	0.0%	
1,373	1,373	-	0.0%	27	5,642	5,642	-	0.0%	
244	-	244		28	1,201	-	1,201	0.0%	
-	-	-		29	204	-	204	0.0%	
(419)	-	(419)	0.0%	30	(49)	-	(49)	0.0%	
171	(5)	176	3520.0%	31	354	(552)	906	164.1%	
\$ (2,678)	\$ 1,953	\$ (4,631)	-237.1%	32	\$ (7,995)	\$ (433)	\$ (7,562)	-1746.4%	
-5.69%	3.82%			33	-4.35%	-0.23%			
\$ (4,182)	\$ 1,745	\$ (5,927)	-339.7%	34	\$ (8,869)	\$ (1,433)	\$ (7,436)	-518.9%	
-8.88%	3.42%				-4.83%	-0.75%			

**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME, NET INTEREST EXPENSE ON GO BONDS AND UNREALIZED GAIN(LOSS) ON INVESTMENTS



**WASHINGTON HOSPITAL
BALANCE SHEET**
October 2023
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS		October 2023	Unaudited June 2023	LIABILITIES, NET POSITION AND DEFERRED INFLOWS		October 2023	Unaudited June 2023
CURRENT ASSETS				CURRENT LIABILITIES			
1	CASH & CASH EQUIVALENTS	\$ 15,278	\$ 13,792	1	CURRENT MATURITIES OF L/T OBLIG	\$ 9,425	\$ 10,460
2	ACCOUNTS REC NET OF ALLOWANCES	67,907	66,610	2	ACCOUNTS PAYABLE	31,105	29,359
3	OTHER CURRENT ASSETS	27,359	22,509	3	OTHER ACCRUED LIABILITIES	51,299	57,874
4	TOTAL CURRENT ASSETS	<u>110,544</u>	<u>102,911</u>	4	INTEREST	7,564	10,476
				5	TOTAL CURRENT LIABILITIES	<u>99,393</u>	<u>108,169</u>
ASSETS LIMITED AS TO USE				LONG-TERM DEBT OBLIGATIONS			
5	BOARD DESIGNATED FOR CAPITAL AND OTHER	174,225	178,095	6	REVENUE BONDS AND OTHER	225,696	193,400
6	BOARD DESIGNATED FOR PENSION	0	0	7	GENERAL OBLIGATION BONDS	468,718	342,150
7	GENERAL OBLIGATION BOND FUNDS	135,430	19,399				
8	REVENUE BOND FUNDS	47,052	6,726				
9	BOND DEBT SERVICE FUNDS	16,151	34,708				
10	OTHER ASSETS LIMITED AS TO USE	9,839	9,792				
11	TOTAL ASSETS LIMITED AS TO USE	<u>382,697</u>	<u>248,720</u>	OTHER LIABILITIES			
12	OTHER ASSETS	327,863	319,098	8	SUPPLEMENTAL MEDICAL RETIREMENT	43,325	42,548
13	PREPAID PENSION	0	0	9	WORKERS' COMP AND OTHER	9,689	9,732
14	OTHER INVESTMENTS	20,169	18,952	10	NET PENSION	73,450	69,065
15	NET PROPERTY, PLANT & EQUIPMENT	575,098	576,944	11	ROU ASSET LONG-TERM	3,321	1,903
16	TOTAL ASSETS	<u>\$ 1,416,371</u>	<u>\$ 1,266,625</u>	12	NET POSITION	528,342	536,336
17	DEFERRED OUTFLOWS	61,671	70,928	13	TOTAL LIABILITIES AND NET POSITION	<u>\$ 1,451,934</u>	<u>\$ 1,303,303</u>
18	TOTAL ASSETS AND DEFERRED OUTFLOWS	<u>\$ 1,478,042</u>	<u>\$ 1,337,553</u>	14	DEFERRED INFLOWS	26,108	34,250
				15	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	<u>\$ 1,478,042</u>	<u>\$ 1,337,553</u>



**WASHINGTON HOSPITAL
OPERATING INDICATORS
October 2023**

12 MONTH AVERAGE	October						FISCAL YEAR TO DATE				
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.	
	<u>PATIENTS IN HOSPITAL</u>										
156.0	145.8	164.5	(18.7)	-11%	1	ADULT & PEDS AVERAGE DAILY CENSUS	147.4	156.0	(8.6)	-6%	
10.1	11.5	9.2	2.3	25%	2	OUTPT OBSERVATION AVERAGE DAILY CENSUS	12.3	8.8	3.5	40%	
166.1	157.3	173.7	(16.4)	-9%	3	COMBINED AVERAGE DAILY CENSUS	159.7	164.8	(5.1)	-3%	
8.4	8.1	8.4	(0.3)	-4%	4	NURSERY AVERAGE DAILY CENSUS	8.3	8.6	(0.3)	-3%	
174.5	165.4	182.1	(16.7)	-9%	5	TOTAL	168.0	173.4	(5.4)	-3%	
3.6	3.0	4.2	(1.2)	-29%	6	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS *	2.9	3.3	(0.4)	-12%	
4,744	4,521	5,099	(578)	-11%	7	ADULT & PEDS PATIENT DAYS	18,132	19,191	(1,059)	-6%	
306	358	284	74	26%	8	OBSERVATION EQUIVALENT DAYS - OP	1,509	1,080	429	40%	
883	855	969	(114)	-12%	9	DISCHARGES-ADULTS & PEDS	3,397	3,662	(265)	-7%	
5.37	5.22	5.26	(0.04)	-1%	10	AVERAGE LENGTH OF STAY-ADULTS & PEDS	5.31	5.24	0.07	1%	
	<u>OTHER KEY UTILIZATION STATISTICS</u>										
1.544	1.587	1.530	0.057	4%	11	OVERALL CASE MIX INDEX (CMI)	1.584	1.559	0.025	2%	
	<u>SURGICAL CASES</u>										
203	216	199	17	9%	12	ORTHOPEDIC CASES	786	766	20	3%	
26	33	27	6	22%	13	NEUROSURGICAL CASES	109	112	(3)	-3%	
10	9	16	(7)	-44%	14	CARDIAC SURGICAL CASES	42	57	(15)	-26%	
37	33	39	(6)	-15%	15	VASCULAR CASES	132	141	(9)	-6%	
101	104	106	(2)	-2%	16	ENDOSCOPY CASES	427	388	39	10%	
87	85	93	(8)	-9%	17	OTHER SURGICAL CASES	357	368	(11)	-3%	
464	480	480	-	0%	18	TOTAL CASES	1,853	1,832	21	1%	
164	173	220	(47)	-21%	19	TOTAL CATH LAB CASES	680	768	(88)	-11%	
126	121	129	(8)	-6%	20	DELIVERIES	505	517	(12)	-2%	
8,554	9,062	8,894	168	2%	21	OUTPATIENT VISITS	34,053	34,259	(206)	-1%	
4,935	5,065	5,119	(54)	-1%	22	EMERGENCY VISITS	19,787	20,441	(654)	-3%	
	<u>LABOR INDICATORS</u>										
1,431.7	1,463.2	1,473.8	10.6	1%	23	PRODUCTIVE FTE'S	1,430.5	1,434.9	4.4	0%	
204.8	189.7	161.1	(28.6)	-18%	24	NON PRODUCTIVE FTE'S	208.6	187.5	(21.1)	-11%	
1,636.5	1,652.9	1,634.9	(18.0)	-1%	25	TOTAL FTE'S	1,639.1	1,622.4	(16.7)	-1%	
5.28	5.39	5.55	0.16	3%	26	PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.37	5.59	0.22	4%	
6.04	6.09	6.16	0.07	1%	27	TOTAL FTE/ADJ. OCCUPIED BED	6.15	6.32	0.17	3%	

RESOLUTION NO. 1259

RESOLUTION OF THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT TO AUTHORIZE AND DIRECT THE CHIEF EXECUTIVE OFFICER TO PROCEED WITH THE REVIEW OF THE UPDATED MASTER PLAN PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, on September 8, 2010, the Washington Hospital Health Care District (“District”), as the Lead Agency, adopted Resolution No. 1096, which approved the 2010 to 2030 Site Master Plan (“Master Plan”) and certified the Final Environmental Impact Report; and

WHEREAS, the District has determined that it is necessary to update its previously approved Master Plan (“Updated Master Plan”) to meet the evolving healthcare needs of the residents of the District; and

WHEREAS, before the final adoption of the Updated Master Plan, the District needs to satisfy the requirements of the California Environmental Quality Act (Public Resources Code sections 21000 et seq., “CEQA”) and the Guidelines for Implementation of the California Environmental Quality Act (Title 14, sections 15000 et seq. of the California Code of Regulations, “CEQA Guidelines”)

NOW THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

1. The Board of Directors has reviewed the Updated Master Plan attached to this Resolution as Exhibit A and hereby authorizes the Chief Executive Officer to proceed with the review of the Updated Master Plan pursuant to the California Environmental Quality Act; and
2. The Chief Executive Officer is hereby authorized to take any and all actions necessary to execute any and all instruments and do any and all

things deemed by her to be necessary or desirable, to carry out the intent and purposes of the foregoing resolution.

Passed and adopted by the Board of Directors of the Washington Township Health Care District this 13th day of December 2023 by the following vote:

AYES:

NOES:

ABSENT:

President, Board of Directors
Washington Township
Health Care District

Secretary, Board of Directors
Washington Township
Health Care District

EXHIBIT A



Washington Hospital Healthcare System

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

www.whhs.com

DATE: December 6, 2023

TO: Board of Directors, Washington Township Health Care District

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: Recognition of Utilization Review Coordinators – Approval of IFPTE, Local 20, Engineers and Scientists of California as the Bargaining Representative for the Utilization Review Coordinators of WHHS

Pursuant to Resolution 331 A and the state law under the applicable Government Code sections, a union is entitled to recognition and the District must grant recognition where a majority of bargaining unit employees wish to be represented by a union. A secret ballot election took place from November 29, 2023 – November 30, 2023, in which the 7 Utilization Review Coordinators unanimously voted in favor of unionization under IFPTE, Local 20, Engineers and Scientists of California (ESC). That union already represents approximately 180 other Clinical Lab Scientists, Pharmacists, Pharmacy Techs, Rehab Therapists, Case Managers and Dietitians.

The Hospital initially received a request from the union requesting that Washington Hospital recognize the Utilization Review Coordinators. The Hospital insisted that a secret ballot election be conducted consistent with precedent in this area when requests have been made for union representation. The union agreed and arrangements were made for an electronic vote. We now have evidence that the employees voted in favor of (ESC) to represent them.

Upon receipt of the results of the secret ballot election, I am recommending that we move forward with approving ESC as the Bargaining Representative for the Utilization Review Coordinators of Washington Hospital.

In accordance with District law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with entering into a Contract with Local 20 to negotiate the wages, hours and working conditions for the Utilization Review Coordinators.

Kimberly Hartz, Chief Executive Officer

Washington Township Health Care District • Washington Hospital • Institute for Joint Restoration and Research • Sandy Amos RN Infusion Center
Taylor McAdam Bell Neuroscience Institute • UCSF - Washington Cancer Center • Washington Center for Wound Healing & Hyperbaric Medicine
Washington Maternal Child Education • Washington on Wheels • Washington Outpatient Diabetes Program • Washington Outpatient Imaging Center
Washington Outpatient Rehabilitation Center • Washington Outpatient Surgery Center • Washington Prenatal Diagnostic Center
Washington Radiation Oncology Center • Washington Special Care Nursery • Washington Sports Medicine • Washington Township Medical Foundation
Washington Urgent Care • Washington Wellness Center • Washington Women's Center

