



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William F. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS MEETING

Wednesday, February 28, 2024 – 6:00 P.M.

Board Room of Washington Hospital, 2000 Mowry Avenue, Fremont and via Zoom

<https://zoom.us/j/97865374421?pwd=bTcrZUdKYkM1K1kwcG5mWmpGRkZnQ09>

Passcode: 992800

Board Agenda and Packet can be found at:

[February 2024 | Washington Hospital Healthcare System \(whhs.com\)](https://www.whhs.com)

AGENDA

- | | PRESENTED BY: |
|--|---------------------------------|
| I. CALL TO ORDER & PLEDGE OF ALLEGIANCE | Jacob Eapen, MD
President |
| II. ROLL CALL | Cheryl Renaud
District Clerk |
| III. COMMUNICATIONS | |
| A. Oral | |
| <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not on the agenda and within the subject matter of jurisdiction of the Board. "Request to Speak" cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.</i> | |
| B. Written | |
| IV. CONSENT CALENDAR | Jacob Eapen, MD
President |
| <i>Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any Board Member or member of the public may remove an item for discussion before a motion is made.</i> | |
| A. Consideration of Two Bin Kanban Supply System – Phase 2 | |

V. **ACTION**

VI. **ANNOUNCEMENTS**

VII. **ADJOURN TO CLOSED SESSION**

A. Consideration of Closed Session Minutes of the Meetings of the District Board: January 10 & 24, 2024 *Motion Required*

B. Reports regarding Medical Audit & Quality Assurance Matters pursuant to Health & Safety Code Section 32155 *Motion Required*

- Medical Staff Committee Report

C. Conference involving Trade Secrets pursuant to Health & Safety Code Section 32106

- Strategic Planning

D. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency designated representative: Kimberly Hartz,
Chief Executive Officer

- Funding Priorities

VIII. **RECONVENE TO OPEN SESSION & REPORT ON PERMISSIBLE ACTIONS TAKEN DURING CLOSED SESSION** Jacob Eapen, MD
President

IX. **ADJOURNMENT** Jacob Eapen, MD
President

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



Memorandum

DATE: February 22, 2024

TO: Washington Township Health Care District Board of Directors

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: Capital Request - Two-Bin Kanban Supply System – Phase 2

The Board approved Phase I of the Two-Bin Kanban Supply System on May 8, 2023. This system simplifies the process, creating a clear signal for replenishment of supplies. This system also has an analytics dashboard tool that allows oversight to quickly identify process gaps and optimization opportunities.

Phase one of this project is now complete, on schedule, and within budget. The organization is receiving great feedback from staff and there are many efficiency gains already being realized. This included removal of Pyxis supply stations from the Emergency Department that will eliminate approximately \$60,000 annually in equipment lease cost.

At this point, the Supply Chain is recommending moving to Phase 2, as originally planned. The cost to implement Phase 2 is \$235,000, inclusive of all taxes & shipping. The timeline would be 5 months to complete. This will allow continuity with the BlueBin resource, as he continues to transfer knowledge to the WHHS Supply Chain team. This certification will be complete in Phase 2, which will allow our team to implement, maintain, and optimize the system independently from BlueBin. In addition, it will help us fully realize the return on investment with a reduction in supply expense and improved productivity.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the implementation of Phase 2 of the Kanban System by Blue Bin Inc. in the amount of \$235,000.