

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, November 8, 2017 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 6:07 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: William Nicholson, MD; Bernard Stewart, DDS; Patricia Danielson, RHIT; Michael Wallace. Directors absent: Jacob Eapen, MD

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi, Chief of Medical Staff; Debbie Jackson, Service League 1st President; Dee Antonio, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, Albert Brooks MD, Larry Bowen, John Lee, Rob Lanci

Nancy Farber, Chief Executive Officer introduced several veterans who are part of the Washington Hospital family to talk about their service and the impact that their military service has had in their lives and careers. Michael Platzbecker, Assistant Chief Nursing Officer, served in the U.S. Navy for five years. Harold Smith, 3-West Nursing Manager, served as a Hospital Corpsman in the U.S. Navy for four years. Vida Reed, Program Coordinator of Diabetes Services, served ten years in the U.S. Army. Dan Nardoni, Assistant Chief Financial Officer for WTMF, served in the U.S. Navy for seven years. Ms. Farber talked about the Washington Hospital leave policy that allows members of the Armed Forces or National Guard to be granted military leave from work and mentioned the commemorative Veterans' Wall at Washington West.

*EDUCATION SESSION:
Veteran's Recognition*

Director Stewart moved for approval of the minutes of October 11, 23, and 25, 2017.

*APPROVAL OF
MINUTES OF October
11, 23, and 25, 2017*

Director Danielson seconded the motion.

Roll call was taken:

William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Michael Wallace - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD - absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD., Chief of Staff, dated October 23, 2017 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Arriola, Jennifer CCP; Keyhan, Sanaz MD; Lee, Teng MD; Shah, Ami MD; Smith, Kelsey MD; Zachariah, Sybil MD

Temporary Privileges

Lee, Teng MD

Reappointments – Two Year

Balakrishnan, Sangeetha MD; Busby, William MD; Chawla, Harman MD; Chen, Joan MD; Dugoni, William MD; Gorsulowsky, David MD; Kramer, Scott MD; Mahal, Anmol MD; Paik, William MD; Siddiq, Simin MD; Siddiqi, Saif MD; Young, Phillip MD

Reappointments – One Year

Ahuja, Rajiv MD; Cheng, David MD; Clauson, William MD; Iacco, John MD; Johnson, Warren MD; Pavesi, Marco MD; Schuchard, Marilee MD

Transfer in Staff Category

Hsu, Wendy MD; Lee, Patricia MD; Nair, Anil MD

Completion of Proctoring & Advancement in Staff Category

Agcaoili, Carmen MD; Hsu, Wendy MD

Addition of Physician Supervisor

Joshi, Chelsea PA-C

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Dupler, Suzanne MD; Lee, Patricia MD; Nair, Anil MD; Nguyen, Myleen CCP; Shafi, Nabil MD

Extension of Proctorship and Provisional Category

Araujo, John PA-C; Kim, Kyong-Mee MD; Solimani, Nazhat MD; Ziegler, Jordon MD

New Privilege Requests

Ahmad, Shahzad MD; Brun, Francisco MD; Shafi, Nabil MD

Delete Privilege Requests

Balakrishnan, Sangeetha MD; Chen, Joan MD; Dugoni, William MD; Schuchard, Marilee MD; Shafi, Nabil MD

Leave of Absence

Cohen, Erik MD

Resignations

Andresen, Joseph MD; Garcia, Ramino MD; Medhekar, Vaibhar MD; McMillian, Donna MD; Novotny, Ava PA-C; Tandon, Meena MD; Walther, Ako MD; Zubair, Iram MD

Director Wallace moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye

Bernard Stewart, DDS - aye
Michael Wallace – aye
Patricia Danielson, RHIT – aye
Jacob Eapen, MD – absent

The motion carried.

Debbie Jackson, Service League, reported on the Service League activities. The Nominating Committee presented a Slate of Officers for 2018 who will accept their positions at the February 13, 2018 Annual Meeting. The Gift Shop's Annual Holiday Gift Shop Show will take place November 13th and 14th. The Jewelry Sale is scheduled for December 4-6, 2017. There was no orientation session in October. The Service League participated in the Think Pink Event for the fifth year. The Toy Drive is underway. The total volunteer staffing hours for the month of October 2017: 3,215..

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 587 Medical Staff members which includes 336 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

On Thursday, October 19th, Washington Hospital hosted the annual Think Pink Breast Health Awareness Event. The event featured a health fair and presentations by Dr. William Dugoni, general surgeon and medical director of the women's center, Dr. Sunil Upender, radiologist, Dr. David Lee, hematologist / oncologist and medical co-director of the UCSF–Washington Cancer Center, Anjali Rao, breast cancer survivor and Washington Wellness Center yoga instructor, and Kimberlee Alvari, registered dietitian. Dr. Victoria Leiphart, gynecologist, moderated the event. 359 people attended.

On Sunday, October 22nd, Lucy Hernandez, Community Outreach Project Manager, provided information on health related programs and services during the 5th Annual Running Dead 5k/ 10k Fun Run & Walk hosted by Mark Green Sports Center in Union City. More than 100 people visited the health information booth.

On Thursday, October 26th, Washington Sports Medicine provided a sports physical clinic for high school student athletes. The physicals were held at Washington High School and athletes from all local schools in Fremont were invited to participate. Each student received an assessment and physical to ensure they meet the California Interscholastic Federation requirements in order to play sports. Drs. Russell Nord, Michael Goldin, Steven Zonner and Nurse Practitioner, Sherrie Kneebone provided the examinations. Athletes also received orthopedic screenings by Certified Athletic Trainers. 105 students received sports physicals.

On Friday, October 27th, Washington Sports Medicine provided athletic trainers and hosted a first aid booth at the Special Olympics Soccer event held at Maloney Elementary School in Fremont. 217 student athletes participated in this event.

On Saturday, October 28th, Washington Hospital hosted the biennial Children's Health and Safety Fair. This free interactive event provided health and safety information for families. It also featured the popular teddy bear clinic, staffed by Washington Township Medical Foundation. The Teddy Bear Clinic allowed children to bring their favorite stuffed animal for a check-up. This event was co-sponsored by UCSF Benioff Children's Hospital, Washington Township Medical Foundation and the Washington Hospital Employee Association. More than 250 people attended.

On Wednesday, November 1st, Dr. Victoria Leiphart presented "Nutrition Myths." 30 people attended.

On Friday, November 3rd, Washington Sports Medicine provided athletic trainers and hosted a first aid booth at the Special Olympics Soccer event held at American High School in Fremont. More than 300 student athletes participated in this event.

On Saturday, November 4th, Washington Hospital hosted the Annual Diabetes Awareness Health Fair. The event featured a health fair including blood glucose, cholesterol, and blood pressure screenings along with diabetic foot exams. Dr. Sangeetha Balakrishnan, cardiologist, presented "Heart Health and Diabetes: What is the Connection?" and Anna Mazzei, registered dietitian and certified diabetes educator, presented "Quick Meals on a Budget." 117 people attended

On Wednesday, November 8th, Dr. Victoria Leiphart concluded "Restoring Balance," a three-part stress reduction program.

During October and November, Lucy Hernandez, presented 20 hand hygiene classes for students at four elementary schools in Fremont: Harvey Green, Hirsh, Mission San Jose, and Weibel. Lucy also presented at Kennedy and Musick elementary schools in Newark. Information was provided on proper hand washing and hygiene to prevent infection and the spread of germs. 498 students attended

Upcoming Health Promotions & Community Outreach Events

On Thursday, November 9th from 6 to 8 pm, Dr. Jelriza Mansouri, obstetrician-gynecologist, will present "Understanding HPV: What You Need to Know."

On Thursday, November 16th from 6 to 8 pm, Father Jeff Finley, Palliative Care Coordinator, will present "Getting Through the Holidays When You are Grieving."

Also on Thursday, November 16th from 7 to 8:30 pm, as part of the Women Empowering Women series, Dr. Victoria Leiphart will present "Mindful Eating for the Holidays."

On Saturday, November 18th, from 10 am to 1 pm, Washington Hospital will host the annual Abdominal Aortic Aneurysm Screening. Aneurysms develop over time and may have no symptoms, but if one bursts, it can cause immediate and life-threatening symptoms. Dr. Ash Jain, cardiologist, Dr. Gabriel Herscu, vascular and endovascular surgeon, and Dr. SarahWartman, vascular surgeon, will be on hand to interpret results from this Doppler screening.

On Thursday, December 7th, as part of the Diabetes Matters Series, Dr. Victoria

Leiphart, gynecologist, will present, "Difficult Conversations: Tips on How to Talk to Your Health Care Provider"

Washington Hospital Healthcare Foundation

The Washington Hospital Healthcare Foundation hosted the 31st Annual Top Hat gala on October 14th in the tent at Washington West. The evening began with a hosted cocktail reception, followed by dinner and dancing. Six hundred and thirty attendees joined us to raise funds for the Washington Radiation Oncology Center to purchase a new linear accelerator. This treatment modality will increase the Hospital's ability to provide advanced radiation therapy to patients right here in our own community.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

The Washington Hospital Healthcare Foundation is preparing for the annual Trees of Angels celebration, which raises funds for hospice and palliative care. The Washington Hospital Healthcare Foundation is this year's presenting sponsor for the Niles Festival of Lights Parade on November 24th and will be featured on one of the parade floats.

The Washington Township Healthcare District Board of Directors Report

Washington Township Healthcare District Board Members attended the Ohlone College 50th Anniversary Gala on Saturday, November 4th.

Washington Hospital Employee Association, W.H.E.A.

WHEA concluded the 2017 Drive for Warmth clothing drive on Friday, November 3rd. Nine barrels of warm clothing items and blankets were collected and delivered to the Tri City Volunteers to be distributed throughout the community.

*WASHINGTON
TOWNSHIP
HEALTHCARE
DISTRICT:
Washington Hospital
Employee Association,
W.H.E.A.*

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of October, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Senior Center and Fremont Family Resource Center. W.O.W. also provided occupational health services, including influenza vaccines at various companies in Fremont, Hayward, and Livermore. The total number of community members receiving health care from the Washington On Wheels Clinic during the month of October was 352.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed pages include: Employment, About WHHS, Programs and Services, and Physician Finder.

*HOSPITAL
CALENDAR:
Internet and Social
Media Marketing*

InHealth - Channel 78

During the month of October, Washington Hospital's cable channel 78, InHealth, captured new programming including a Diabetes Matter program called "Exercise IS Medicine." In addition, InHealth aired a Diabetes Matters program titled "Diabetes - Is There an App for That?", two Health and Wellness programs called "Strategies to Help Lower Your Cholesterol" and "New to Medicare? What You Need to Know"

*HOSPITAL
CALENDAR:
InHealth*

and the October Board of Directors' Meeting.

Employee of the Month

Callie Lane, Application Analyst II, Pharmacist, was named November Employee of the Month. She joined Washington Hospital as a clinical pharmacist in 2011 and started in the emergency department working with physicians, nurses and directly with patients assuring that patients get the right medicine in a timely manner. Her transition to the Epic team meant that her analytical skills would be utilized and developed. Callie has a “can-do” attitude. If there is a problem, she’ll take her time, analyze it, and come up with a solution. When asked what makes her job special, Callie says, “It’s the people.”

*HOSPITAL
CALENDAR:
Employee of the Month –
Callie Lane*

Nancy Farber introduced Kimberly Hartz, Sr. Associate Administrator. Ms. Hartz presented Lean Certificates and Pins to Edward J Fayen and Kathy Weinberg, MSN, RN, CCNS, CCRN upon completion of their Lean Certification Training. This is a 12-18 month process that requires proficiency in Lean concepts and tools. To date, we have certified twenty-eight Managers and two Physicians.

*LEAN/KAIZAN
UPDATE
Presentation of Lean
Certificates and Pins*

Ed Fayen presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the fence removal at the old CUP yard in preparation for the new loading dock and passageway; interconnects being installed in the ground floor equipment racks; the pneumatic tube blower; ground floor men’s restroom; first floor biomed workshop; first floor lobby elevators 3 and 4; main lobby suspended gypsum board ceiling; buildout of the second floor ICU/CCU nurse station; second floor waiting area; third floor casework staging for installation; third floor atrium framing; scaffolding removal on the west side; ending with the Site View. The construction timeline was reviewed and Mr. Fayen noted that the construction is proceeding on time.

*CONSTRUCTION
REPORT
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management presented the Quality dashboard for the quarter ending September 2017 comparing WHHS statistics to State and National benchmarks. Venous Thromboembolism: No benchmarks were available. Stroke: Our performance was perfect for Discharge Meds to Prevent Clots and Stroke Education and better than State and National benchmarks for Rehab Assessment. Central Line Associated Bloodstream Infections: Our infection rate was higher than predicted. C-Difficile: We were higher than predicted for five of the past six quarters. Catheter Associated Urinary Tract Infections: We had more CAUTI events than predicted. MRSA Bloodstream Infections: We had no MRSA Bloodstream infections. Hospital Acquired VRE Infections: We had one VRE infection which was slightly higher than our internal benchmark. Surgical Site Infections: We had one infection following colon surgery which was equal to the predicted number of infections. We had no infections following abdominal hysterectomy which was below the predicted number of infections. Ms. Bowron reported that our pressure ulcer prevalence was below the CalNOC benchmark. Our moderate fall with injury rate was also below the CalNOC benchmark for the quarter.

*QUALITY REPORT:
Quality Dashboard
Quarter Ending
September 2017*

The National Patient Safety Goals were reviewed. The Hand Off Communication

was better than the Joint Commission Goal of 90% for the last quarter, as well as over the past two years. Patient Identification was at 100% compliance in the last quarter. The Procedure Time Out was slightly below the goal of 100% compliance. Hand Hygiene was at 99.1% and it was noted that since implementation of this tool in 2014, we have consistently performed better than the goal of 90%.

We had a lower percent of 30-day medicare pneumonia readmissions compared to the CMS national benchmark (7.3% versus 16.9%) as well as 30-day CHF readmissions (16.9% versus 21.6%). Our 30-day readmission rate for AMI discharges was lower than the CMS benchmark (13.9% versus 16.3%).

Chris Henry, Chief Financial Officer, presented the Finance Report for September 2017. The average daily census was 164.9 with admissions of 1,048 resulting in 4,948 patient days. Outpatient observation equivalent days were 143. The average length of stay was 4.61 days. The case mix index was 1.523. Deliveries were 130. Surgical cases were 345. Joint Replacement cases were 128. Neurosurgical cases were 20. Cardiac Surgical cases were 9. The Outpatient visits were 7,059 and Emergency visits were 4,309. Total productive FTEs were 1,438.4. FTEs per adjusted occupied bed were 6.59.

FINANCE REPORT

Nancy Farber presented the Hospital Operations Report for October 2017. Preliminary information indicated gross revenue for the month of October at approximately \$162,620,000. The Average Length of Stay of 4.68 and there were 4,777 patient days. There were 337 Surgical Cases and 313 Cath Lab procedures at the Hospital. Deliveries for October were 140. Non-Emergency Outpatient visits were 7,741. FTEs per Adjusted Occupied Bed were 6.76. The Washington Outpatient Surgery Center had 487 cases and the clinics saw approximately 4,079 patients.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Danielson moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of hardware, software and implementation services for the Network Security Upgrade and Enhancements in an amount not to exceed \$657,194.00.

*CONSIDERATION OF
NETWORK SECURITY
UPGRADES AND
ENHANCEMENTS*

Director Wallace seconded the motion.

Roll call was taken:

William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Michael Wallace - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD - absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Danielson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of twenty-four R-series and four X-series defibrillators for Phase 1 of the Defibrillator Replacement Project for a total

*CONSIDERATION OF
DEFIBRILLATOR
REPLACEMENT
PROJECT (PHASE 1)*

amount not to exceed \$637,330.00.

Director Wallace seconded the motion.

Roll call was taken:

- William Nicholson, MD - aye
- Bernard Stewart, DDS - aye
- Michael Wallace – aye
- Patricia Danielson, RHIT – aye
- Jacob Eapen, MD – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Danielson moved for adoption of Resolution No. 1183 Budget Amendment for the Circulation of Morris Hyman Critical Care Pavilion Site. This will provide additional funding to complete additional scope of work, the redesign of Emergency Department access and circulation areas and the redesigned corridor and improved loading dock area for an amount not to exceed \$7,154,152.00 and directs the Chief Executive Officer to execute contractual documents to complete this project.

*CONSIDERATION OF
RESOLUTION No. 1183
TO AMEND THE
BUDGET FOR THE
MORRIS HYMAN
CRITICAL CARE
PAVILION*

Director Wallace seconded the motion.

Roll call was taken:

- William Nicholson, MD - aye
- Bernard Stewart, DDS - aye
- Michael Wallace – aye
- Patricia Danielson, RHIT – aye
- Jacob Eapen, MD – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Danielson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the ICU Progressa Bed in an amount not to exceed \$49,894.57.

*CONSIDERATION OF
SPECIALTY BED FOR
CRITICAL CARE*

Director Wallace seconded the motion.

Roll call was taken:

- William Nicholson, MD - aye
- Bernard Stewart, DDS - aye
- Michael Wallace – aye
- Patricia Danielson, RHIT – aye
- Jacob Eapen, MD – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Danielson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the Mizuho/OSI Hana Table in an amount not to exceed \$90,700.70.

*CONSIDERATION OF
HANA TABLE FOR
ANTERIOR HIPS*

Director Wallace seconded the motion.

Roll call was taken:

- William Nicholson, MD - aye
- Bernard Stewart, DDS - aye
- Michael Wallace – aye
- Patricia Danielson, RHIT – aye
- Jacob Eapen, MD – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Nicholson adjourned the meeting to closed session at 7:47 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

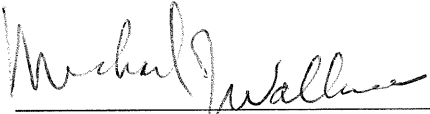
ADJOURN TO CLOSED SESSION

Director Nicholson reconvened the meeting to open session at 8:08 pm and reported no action was taken in closed session.

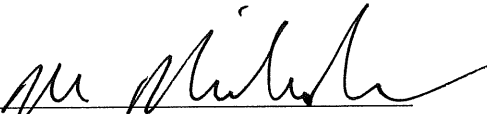
RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Nicholson adjourned the meeting at 8:08 pm.

ADJOURNMENT



Michael Wallace
President



William Nicholson, MD
Secretary