

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, February 11, 2015 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Danielson called the meeting to order at 6:08 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Patricia Danielson, RHIT; Michael Wallace; William Nicholson, MD; Bernard Stewart, DDS
Excused: Jacob Eapen, MD

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Peter Lunny, Chief of Medical Staff; Debbie Jackson, Service League President Elect; Colleen Doerr, Executive Assistant
Excused: Christine Flores, Senior Executive Assistant

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Cindy Noonan, Angus Cochran, Mary Bowron, John Lee, Albert Brooks, MD, Donald Pipkin, Larry Bowen

Ms. Farber introduced Michael Platzbecker, Emergency Room Manager. Mr. Platzbecker presented the Sexual Assault Response Team (SART) Program noting the State of California requires counties to have a sexual assault response team. Washington Hospital is one of two programs serving Alameda County. The Washington Hospital SART Program is victim-centered with priority patient treatment and serves all patients over 14 years of age. The objective of the SART Program is to improve the provision and adequacy of care, including forensic examinations for victims of sexual assault in our community and ensure accurate evidence collection to promote the apprehension and prosecution of perpetrators. The program provides a nurse on call 24/7, focuses on patient privacy which includes a private waiting room, interview and exam suite on the 3rd floor, as well as state of the art equipment and victim advocate support that include referrals provided for support post-screening. The Washington Hospital SART program provides service for Fremont, Newark, Union City, Pleasanton, BART, and Southern Alameda County Sheriff.

*EDUCATION SESSION:
SEXUAL ASSAULT
RESPONSE TEAM (SART)
PROGRAM*

Ms. Farber introduced Paul Kozachenko, Legal Counsel. Mr. Kozachenko presented the Ralph M. Brown Act and Health Care Districts: An Overview, briefly discussing the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Confidentiality Medical Information Act (CMIA). Mr. Kozachenko continued by sharing the History & Purpose of the Ralph M. Brown Act and the basic requirements of the meetings and agendas which include: all meetings are open to the public unless an exception applies, all agendas must be noticed and an agenda must be posted 72 hours in advanced and items not on the agenda cannot be discussed or acted upon at the Board meeting. The public must have an opportunity to address the Board on each agenda item as well as items not on the agenda. Mr. Kozachenko went on to discuss closed session exceptions and hospital specific exceptions.

*EDUCATION SESSION:
THE RALPH M. BROWN
ACT AND HEALTH CARE
DISTRICTS: AN
OVERVIEW*

Director Wallace moved for approval of the minutes of January 14, 19, 26, and 28, 2015.

*APPROVAL OF MINUTES
OF JANUARY 14, 19, 26,
AND 28, 2015*

Director Stewart seconded the motion.

Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - away

The motion carried.

There were no oral communications.

*COMMUNICATIONS
ORAL*

The following written communication received from Peter Lunny, M.D., Chief of Staff, dated January 26, 2015 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS
WRITTEN*

Appointments:

Chun, Anna, PA-C and Pham, Steven, MD

Temporary Privileges:

Chun, Anna, PA-C

Reappointments:

Arias, Elizabeth, MD; Belton, Stephen, MD; Bhandari, Bhupinder, MD; Epstein, Gordon, MD; Jazayeri, Pooya, MD; Kang, Glara, MD; Lau, Chai-Kiong, MD; Lee, Philip, MD; Luu, Doan, MD; Nixon, Bruce, MD; Yumena, Lucia, MD

Transfer in Staff Category:

Martinez, Dennis, MD

Completion of Proctoring & Advancement in Staff Category:

Bezdikian, Vatche, MD; Jolly, Shashank, MD; Medheker, Vaibhav, MD; Shinghal, Rajesh, MD

Completion of Proctoring prior to Eligibility for Advancement in Staff Category:

Rose, Jack, MD

New Privilege Requests:

Bhatti, Naveenpal, MD

Temporary Privileges:

Bhatti, Naveenpal, MD

Withdrawal of Privileges:

Glaubiger, Susan, PA-C

Resignations:

Crawford, Shannon, MD; Grewal-Bahl, Ranu, MD; Hundal, Sarbjit, MD; Kurtz, Kimberly, PA-C; Lieberman, David, MD; Voong, David, MD

Director Wallace moved for approval of the credentialing action items presented by Dr. Lunny, not including Dr. Yumena's reappointment as this will be a separate action item.

Director Stewart seconded the motion.

Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – away

The motion carried.

Director Wallace moved for approval of the reappointment credentialing action item for Dr. Lucia Yumena.

Director Stewart seconded the motion.

Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - abstain
Bernard Stewart, DDS - aye
Jacob Eapen, MD - away

The motion carried.

Debbie Jackson, Service League President Elect presented the Service League Report. Ms. Jackson noted that at the February 2, 2015, 60th Annual Service League Annual Meeting, the new Board of Directors for 2015-2016 were elected and installed.

*SERVICE LEAGUE
REPORT*

President: Debbie Jackson
1st Vice President: Jose Aguirre
2nd Vice President: Pooja Mammen
Secretary: Shelly Chu/Barbara Wong (to Co-Chair)
Treasurer: Donna Lim
Parliamentarian: Jeannie Yee

Ms. Jackson reported that the annual donation to the hospital was presented. A donation of \$60,000.00 was donated for the purchase of the Arctic Sun Temperature Management System and the partial purchase of the Intra-Aortic Balloon Pumps. Ms. Jackson noted the Service League was incorporated on March 28, 1955 and this year marks the 60th anniversary of the Service League; a gala is being planned for October 2015.

Dr. Lunny reported there are 550 Medical Staff members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

During the month of January, Lucy Hernandez, Community Outreach Coordinator, presented 6 hand hygiene classes for students at Chadbourne Elementary School located in Fremont and Alvarado Elementary school located in Union City. Information was provided on proper hand washing and hygiene to prevent infection and the spread of germs; 176 students participated.

On January 11th and 17th, Michelle Hedding, Spiritual Care Coordinator presented on Advanced Health Care Directives at Mission Peak Universalist Unitarian Church in Fremont and Palma Ceia Baptist Church in Hayward . The presentations educated participants on Advanced Health Care Directives and end of life issues related to hospice and palliative care; 80 people attended.

On January 19th, 26th, and February 2nd and 9th, Dr. Victoria Leiphart, gynecologist, presented "Restoring Balance," a four-week stress reduction program; 8 people attended.

On January 23rd, Washington Hospital participated in the Health & Resource Fair hosted by Lincoln Elementary School in Newark. Washington Hospital staff provided health information to students, teachers and parents; over 300 people attended.

On January 24th, Kimberlee Alvari, Registered Dietitian, presented "Healthy Meals and Food Safety" to volunteers at Abode Sunrise Homeless Shelter in Fremont. The workshop provided helpful tips for those who prepare meals for the homeless; 60 people attended.

On January 2th, Dr. Eldan B. Eichbaum, neurosurgeon, and Kory Langwell, physical therapist, presented "Relief for Your Neck and Back Pain"; 15 people attended.

On February 3rd, as part of the Stroke Education Series, Dr. Ash Jain, cardiologist, Doug Van Houten, R.N., and Luanne Sadueste, R.N., presented "Living with Stroke: Future in Diagnosis and Management"; 5 people attended.

On Thursday, February 5th, as part of the Diabetes Matters Series, Luanne Sadueste, R.N., presented, "Diabetes & Stroke: What is the Connection"; 8 people attended.

Upcoming Health Promotions & Community Outreach Events

On Tuesday, February 17th from 1:00 to 3:00 p.m., Dr. Stacie Macdonald, obstetrician/gynecologist, will be presenting, "Women's Health: Minimally Invasive Gynecologic Surgery"

On Tuesday, March 3rd from 6:00 to 8:00 p.m., as part of the Stroke Education Series, Dr. Ash Jain, cardiologist, Doug Van Houten, R.N., and Luanne Sadueste, R.N., will be presenting "Introduction - Stroke: Risk Factors for Stroke"

On Thursday, March 5th from 7:00 to 8:00 p.m., as part of the Diabetes Matters Series, Chungmei Shih, R.N., will be presenting, "Diabetes & Your Skin: How Uncontrolled Blood Sugar Affects Wound Healing."

Washington Hospital Healthcare Foundation Report

On January 26th, the Foundation held its annual meeting for trustees and members. At the meeting, trustees elected Peter Farber Szekrenyi, Anu Natarajan, and Raj Salwan to join the board of trustees. Also elected as members of the Foundation were Nina Clymer, Patti Montejano, and Captain Jared Rinetti. Rod Silveira was elected to a two-year term as President of the Foundation. At the annual meeting, trustees approved the disbursement of over \$168,000 to support a wide variety of clinical services at Washington Hospital, including cancer care, the Community Mammography Program, diabetes education, childbirth and family services, and wound care.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Washington Hospital Healthcare Foundation is proud to announce that it will host the 30th Annual Golf Tournament at Castlewood Country Club on April 27, 2014. Held in memory of long-time Fremont businessman, Gene Angelo Pessagno, the tournament promises a day of great golf and fun surprises. Tournament chair, Lamar Hinton, promises another enjoyable tournament. He says, "We had a great round of golf at Castlewood last year. So gather up some friends and enter a foursome. It's a great day out and it's for a great cause."

The Washington Township Healthcare District Board of Directors Report

Washington Township Healthcare District Board Members attended the League of Volunteers' Elegant Affaire on February 6th.

*HOSPITAL CALENDAR:
The Washington Township
Healthcare District Board
of Directors Report*

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of January, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Family Resource Center, the Fremont Senior Center, the Ruggeri Senior Center in Union City, as well as Brier Elementary School.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

Washington Hospital Employee Association, WHEA

In January, WHEA held its Annual Wish List event in which various hospital departments submit non-budgeted requests for patient care items. WHEA awarded \$7,095 for items, such as exercise equipment for Cardiac Rehab, single use electrode kits for Speech Rehabilitation, crayons for Pediatric patients and special gas analyzers for the Clinical Lab.

*HOSPITAL CALENDAR:
Washington Hospital
Employee Association,
WHEA*

Internet Marketing

There were over 52,717 visits to the hospital website in the month of January. The hospital's Physician Finder section was the most viewed webpage with 16,949 page views, followed by the Employment section with 10,821 page views and About WHHS for 9,006 page views. The Volunteers section had 7,914 views and the Women's Health and Pregnancy with 2,983.

*HOSPITAL CALENDAR:
Internet Report*

InHealth - Channel 78

During the month of January, Washington Hospital's cable channel 78, InHealth, captured new programming including a Diabetes Matters program: Diabetes and Your Eyes, a Health and Wellness program; Back and Neck Pain, and the January Citizens' Bond Oversight Committee Meeting. In addition, InHealth aired the Whooping Cough Public Service Announcement, Diabetes Matters: Insulin Use, and the January Board of Director's Meeting.

*HOSPITAL CALENDAR:
InHealth*

Additional Events

On February 2nd, the Washington Hospital Service League held their annual meeting. The installation of the new Service League Board Members took place. In addition, the Service League donated \$60,000 to Washington Hospital to purchase an Arctic Sun temperature management system. The Arctic Sun Temperature Management System is a non-invasive Targeted Temperature Management System used to modulate a patient's temperature with precision by circulating chilled water in pads directly adhered to the patient's skin. Cooling a patient's temperature and slowly bringing the temperature back up can assist in recovery from cardiac and some neurological injuries.

*HOSPITAL CALENDAR:
Additional Events*

Employee of the Month

Donna was born in Santa Maria, California but has lived in Union City most of her life, graduating from Logan High School in Union City. She attended San Jose State University School of Nursing and graduated in 2000, and started working at Washington Hospital in August of that year as a new grad. Her career at Washington has gone through many changes—new grad, Med/Surg (6 West), charge nurse, break relief, and joined the EPIC team in June 2011. She works closely with her IT and Epic co-workers, physicians, nursing leadership and nursing staff. Donna is a chronic overachiever and we know that anything asked of her will be done in a quality manner.

*HOSPITAL CALENDAR:
Employee of the Month –
Donna Duran*

Ms. Farber introduced Ed Fayen, Senior Associate Administrator. Mr. Fayen presented a construction update regarding the parking garage and the Morris Hyman Critical Care Pavilion. Mr. Fayen shared photos of the asphalt grinding for site clearing, as well as photos of underground utility work that has started and precursor to Underground Piers – drilling and testing. The timeline has not changed; the garage construction completion date is still set for February 28, 2016. Mr. Fayen reported we are continuing to get bids in for the Morris Hyman Pavilion. Rudolph and Sletten is currently involved with the Trade Bidding Phases. The Project Team's efforts are focused on completing the final phase of Value Engineering aimed at closing the budget gap.

*CONSTRUCTION
REPORT
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management presented the Nursing Sensitive Indicators presentation. Ms. Bowron noted that Nursing Sensitive Indicators are those care quality measures sensitive to the input of nursing care and these indicators have been studied and found to be reliably linked to quality care and patient outcomes. Currently, there are 15 nationally recognized nurse sensitive indicators. Ms. Bowron went on to note that we measure Nurse Sensitive Indicators to ensure a reliable standard for data collection and reporting, engage nurses in quality-improvement activities, inform patients about clinically effective and efficient nursing, proven to result in best patient outcomes, indicators directly linked to improved nursing quality, and creating a culture of excellence by benchmarking against excellence. Ms. Bowron provided history on Nurse Sensitive Indicators, Indicators at Washington Hospital, the Magnet Journey and Recognition, areas of Nurse Sensitive Indicators and discussed the difference measurements which included: pain assessment, hospital acquired pressure ulcers, restraints, falls with moderate/severe injury, catheter associated urinary tract infections, and central line association bloodstream infections.

*QUALITY REPORT
Nursing Sensitive
Indicators*

Chris Henry, Chief Financial Officer, presented the Finance Report for December 2014. The average daily census was 148.6 with admissions of 976 resulting in 4,606 patient days. Outpatient observation equivalent days were 273. The average length of stay was 4.39 days. The case mix index was 1.497. Deliveries were 159. Surgical cases were 341. Joint Replacement cases were 108. Neurosurgical cases were 21. Cardiac Surgical cases were 10. The Outpatient visits were 6,998 and Emergency visits were 4,469. Total productive FTEs were 1,101.8. FTEs per adjusted occupied bed were 6.42.

FINANCE REPORT

Ms. Farber presented the Hospital Operations Report for January. There were 1,178 patient admissions with an average daily census of 184. This was lower than the budget of 1,183 admissions and 0.9% above the budgeted average daily census of 182. Preliminary information indicated inpatient revenue for the month of January at approximately \$137,800,000; 61% was Medicare and 14.7% was Medicaid, for a total of 75.7% in government program revenue. There were 147 deliveries in the Hospital resulting in 321 baby days. There were 356 surgical cases at the Hospital and 590 cases at the Outpatient Surgery Center. The Emergency Room saw 5,164 patients. The clinics saw approximately 4,124 patients. FTEs per Adjusted Occupied Bed were 5.47.

HOSPITAL OPERATIONS REPORT

In accordance with District Law, Policies and Procedures, Director Wallace moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the hardware, software and implementation services for the Citrix Netscalers for a total amount not to exceed \$77,782.40. This is an approved project in the 2015 Capital Project Budget.

APPROVAL OF CITRIX NETSCALERS

Director Nicholson seconded the motion.
Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - away

The motion carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved for adoption of Resolution No. 1152, which is the Resolution of the Board of Directors of Washington Township Health Care District for a Tobacco and Smoke-Free Campus.

ADOPTION OF RESOLUTION NO. 1152, RESOLUTION OF THE BOARD OF DIRECTORS OF WASHINGTON TOWNSHIP HEALTH CARE DISTRICT FOR A TOBACCO AND SMOKE-FREE CAMPUS

Director Nicholson seconded the motion.
Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - away

The motion carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved the Chief Executive Officer be authorized to enter into the necessary agreements in order to re-establish Washington Hospital Healthcare System's New Graduate Program for Nursing and Specialty Care Training Programs for a total amount not to exceed \$1,517,780.00.

*APPROVAL OF BUDGET
AMENDMENT FOR
NURSE TRAINING
PROGRAMS*

Director Nicholson seconded the motion.
Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - away

The motion carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved for approval of the Medical Executive Committee proposed revisions to the Medical Staff Rules and Regulations Article II, section 10 Infection Control Policies, requiring all Medical and Allied Health staff to comply with the current hospital policy regarding Tuberculosis Screening for Healthcare Workers.

*APPROVAL OF MEDICAL
STAFF REQUIREMENT
FOR ANNUAL TB
TESTING*

Director Nicholson seconded the motion.
Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - away

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462, and 32106 and Government Code Section 54954.6(h). Director Danielson adjourned the meeting to closed section at 7:58p.m. as the discussion pertained to Hospital trade secrets, human resources matters and risk management.

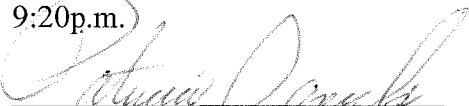
*ADJOURN TO
CLOSED SESSION*


Director Danielson reconvened the meeting to open session at 9:20p.m. and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Danielson adjourned the meeting at 9:20p.m.

ADJOURNMENT


Patricia Danielson, RHIT
President


Bernard Stewart, DDS
Secretary