

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on July 8, 2019 in the Board Room of Washington Hospital, 2000 Mowry Avenue, Fremont, California. Chairman Sah called the meeting to order at 2:06 p.m. *CALL TO ORDER*

Present: Steven Chan, DDS, Gloria Villasana Fuerniss, Benn Sah, MD and Kimberly Hartz, President and Chief Executive Officer *ROLL CALL*

Absent: Directors Russ Blowers and Miro Garcia

Also present: Tina Nunez, Associate Administrator, Ambulatory Care Services; Chris Henry, Sr. Associate Administrator/CFO, Walter Choto, Sr. Director, Ambulatory Care Services; and Holly Cedillo, Executive Assistant

Guest: Donald Pipkin, Chief of Strategic Management; Paul Kozachenko, Attorney

Director Sah stated that because a quorum of Directors that was in attendance at the February 14, 2019 meeting is not present today, the approval of minutes from the February 14, 2019 Board Meeting will be postponed to the next meeting scheduled for Monday, August 19, 2019. *APPROVAL OF MINUTES OF February 14, 2019*

Donald Pipkin, Chief of Strategic Management at Washington Hospital, gave a presentation on Washington Hospital's Strategic Map for FY 2020-2022; "Healthcare System of Choice". Mr. Pipkin explained the strategic map is a one-page graphic that depicts the key elements of the hospital's 3-year strategy. In his presentation, Mr. Pipkin covered the external environment highlights, the commitment to our Core Values as related to the Strategic Map components, and the strategic plan. *EDUCATION SESSION WHHS Strategic Map: 2020-22 "Healthcare System of Choice"*

Chairman Sah notified the Board of the letter of resignation submitted by Director Jeannie Yee, on April 27, 2019 to the Washington Township Hospital Development Corporation Board of Directors given her appointment to the Washington Township Health Care District Board of Directors. *COMMUNICATIONS*

With the recent resignation of Director Jeannie Yee, Chairman Sah announced the appointment of Steven Chan, DDS to the Washington Township Hospital Development Corporation Board of Directors for the remainder of the 2019 calendar year. This appointment was voted on and approved at the May 8, 2019 Washington Township Health Care District Board of Directors meeting.

Chairman Sah informed the Board of the need to fill the position of Secretary on the DEVCO Board of Directors. Director Fuerniss nominated Steven Chan, DDS, as Secretary. *ELECTION OF SECRETARY*

A motion was made by Director Fuerniss, seconded by Chairman Sah, to elect Steven Chan, DDS as Secretary.

The motion was carried by the following votes:

Ayes: Directors Chan, Fuerniss and Sah
Noes: None
Absent: Directors Blowers and Garcia
Abstain: None

*ELECTION OF
SECRETARY CONT'D*

Paul Kozachenko, Legal Counsel, informed the Board that Nancy Farber has retired and, as a consequence, the Board must appoint a new President and Chief Executive Officer of DEVCO. Historically, the District's Chief Executive Officer has served as the President and Chief Executive Officer of DEVCO. As of July 1, 2019, Kimberly Hartz has been appointed by the District Board to serve as Chief Executive Officer of Washington Hospital Health Care System. The Board then proceeded to appoint Kimberly Hartz as the new President and Chief Executive Officer as of July 1, 2019. On a motion duly made by Director Fuerniss and seconded by Chairman Sah, the Board voted unanimously to appoint Kimberly Hartz as President and Chief Executive Officer.

*ELECTION OF
PRESIDENT AND
CHIEF EXECUTIVE
OFFICER*

The motion was carried by the following votes:

Ayes: Directors Chan, Fuerniss and Sah
Noes: None
Absent: Directors Blowers and Garcia
Abstain: None

Ms. Hartz welcomed Dr. Steven Chan to the DEVCO Board of Directors.

*PRESIDENT & CHIEF
EXECUTIVE OFFICER
REPORT*

Ms. Hartz reminded the group about the retirement event being held on July 14, 2019 in honor of Nancy Farber and encouraged all to attend.

Ms. Hartz shared with the group that an open house was held on June 5, 2019 at our Radiation Oncology Center to introduce Dr. Emi J. Yoshida, radiation oncologist, to the community and medical staff members. Dr. Yoshida met community members, other physicians and discussed new services planned to be implemented in the center. Dr. Yoshida joined our team at our Radiation Oncology Center on April 1, 2019.

Ms. Hartz notified the group that our Radiation Oncology Center received a three year accreditation from the American College of Radiology. This was a successful initiative led by Walter Choto, Senior Director of Ambulatory Care.

Ms. Nunez presented the group with the advertising for our Washington Urgent Care marketing campaign that will be published in the Tri-City Voice newspaper. This marketing campaign is to help raise awareness in our District about our Urgent Care facility. The campaign consists of digital advertisements and newspaper publications. Also, direct mail postcards are scheduled to be mailed, during the month of July and August and advertisements will be located at the

Fremont Bay Area Rapid Transit station (B.A.R.T.) during the month of August.

*PRESIDENT & CHIEF
EXECUTIVE OFFICER
REPORT CONT'D*

Ms. Hartz informed the group about the recent shooting that took place on Civic Center Drive in front of the emergency department of Washington Hospital. The Hospital takes the safety of staff, patients and visitors very seriously. In response to this incident, numerous CEO Brown Bag sessions were held discussing measures that have been implemented enhancing security and safety. Also, Ms. Hartz reminded the board that all staff is required to complete an annual education in SABA on active shooter training/education. Ms. Hartz also provided an update on Senate Bill 329 that is currently going through the legislature. It states that a battery or assault committed on the grounds of a public or private hospital is punishable by imprisonment in a county jail not exceeding one year, by a fine not exceeding \$2,000 or by both that fine and imprisonment. This is being proposed to ensure that individuals are held accountable for their behavior and penalties are in place as a deterrent from future assaultive behavior. Ms. Hartz will provide updates on this at future meetings. Additionally, Ms. Hartz noted that select management staff will be sent to Emergency Management Training in Alabama during the month of August for extensive training and education on disaster preparedness.

Ms. Hartz noted that The Laboratory Joint Commission is expected at any time now to perform a 5 day survey.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, Chairman Sah adjourned the meeting to closed session at 2:51p.m.

*ADJOURN TO CLOSED
SESSION*

Chairman Sah adjourned the meeting to open session at 3:20p.m. He reported that no action was taken in closed session.

*ADJOURN TO OPEN
SESSION*

Washington Township Medical Foundation (WTMF) currently has ultrasound equipment that is ten to fifteen years old. Due to the age of the equipment, parts are harder to order and repairs are more expensive. The purchase of a Voluson S8 with touch panel ultrasound machine and a Voluson P8 ultrasound machine will provide an advantage to the department. The equipment will provide improved workflow reducing patient wait time, easier diagnosis with the improved quality of images and reduced turnaround time on image acquisition allowing more time spent with patients. Although the FY 2019/20 budget has not been approved yet by the DEVCO Board, this capital item is needed immediately due to patient care needs. This item is budgeted in the FY 2019/20 capital budget.

*ACTION ITEM –
Purchase of two
ultrasound machines for
WTMF Women's Health*

A motion was made by Director Fuerniss to authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of two ultrasound machines for WTMF Women's Health for an amount not to exceed

Washington Township Hospital Development Corporation
July 8, 2019
Page 4

\$84,112.00. On a second from Chairman Sah, the motion was carried with the following vote:

Ayes: Directors Chan, Fuerniss and Sah
Noes: None
Absent: Directors Blowers and Garcia
Abstain: None

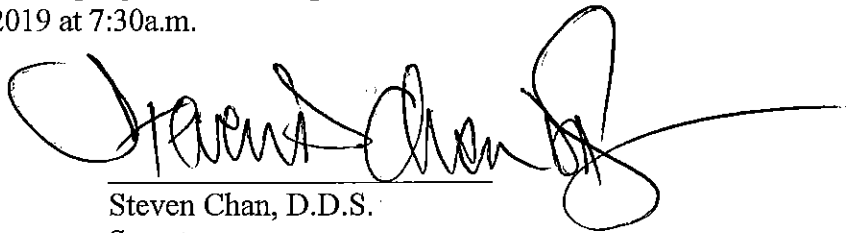
ACTION ITEM –
Purchase of two
ultrasound machines for
WTMF Women's Health
CONT'D

There being no further business, the meeting adjourned at 3:25p.m. The next meeting is scheduled for August 19, 2019 at 7:30a.m.

ADJOURNMENT



Benn Sah, M.D.
Chair



Steven Chan, D.D.S.
Secretary