



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 • (510) 797-1111

Nancy Farber, Chief Executive Officer

Board of Directors

Patricia Danielson, RHIT

Jacob Eapen, M.D.

William F. Nicholson, M.D.

Bernard Stewart, D.D.S.

Michael J. Wallace

BOARD OF DIRECTORS' MEETING

Wednesday, October 10, 2018 – 6:00 P.M.

Conrad E. Anderson, MD Auditorium

AGENDA

- | | PRESENTED BY: |
|---|--|
| I. CALL TO ORDER & PLEDGE OF ALLEGIANCE | Michael Wallace
Board Member |
| II. ROLL CALL | Dee Antonio
District Clerk |
| III. EDUCATION SESSION:
Result of Annual Audit | Chris Henry
Sr. Associate Administrator &
Chief Financial Officer

Michael MacBryde
Price Waterhouse Cooper |
| IV. CONSIDERATION OF MINUTES
September 12, 17, 24, and 24, 2018 | <i>Motion Required</i> |
| V. COMMUNICATIONS

A. Oral

B. Written

From Timothy Tsoi, MD Chief of Staff,
dated September 24, 2018 requesting
approval of Medical Staff Credentialing
Action Items. | <i>Motion Required</i> |
| VI. INFORMATION | PRESENTED BY: |
| A. Service League Report | Jeannie Yee
Service League |
| B. Medical Staff Report | Timothy Tsoi, MD
Chief of Staff |
| C. Hospital Calendar | Nancy Farber
Chief Executive Officer |
| D. Lean Report:
Medical Imaging Transition Workshops | Walter Choto
Sr. Director, Ambulatory Care Services
Raju Thiara
Technical Manager, Medical Imaging |

- E. Construction Report
Ed Fayen
Senior Associate Administrator
- F. Quality Report:
Washington Hospital Special Care Nursery
Calendar Year 2017
Mary Bowron, DNP, RN, CIC
Senior Director of Quality & Resource
Management
- G. Finance Report
Chris Henry
Senior Associate Administrator and
Chief Financial Officer
- H. Hospital Operations Report
Nancy Farber
Chief Executive Officer

VII. ACTION ITEMS

Motions Required

- A. Defibrillator Replacement Project
- B. Gaumard Replacement Simulation Equipment

VIII. ADJOURN TO CLOSED SESSION

In accordance with Section 1461, 1462, 32106 and 32155 of the California health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.

- A. Report and discussion regarding California Government Code section 54957:
Personnel matters
- B. Conference regarding medical audit reports, quality assurance reports and privileging pursuant to Health & Safety Code Section 32155.
- C. Report involving a trade secret pursuant to Health & Safety Code section 32106

IX. RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

Michael Wallace
Board Member

X. ADJOURNMENT

Michael Wallace
Board Member

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, September 12, 2018 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Michael Wallace; Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD. Directors absent: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi MD, Chief of Staff; Jeannie Yee, Service League President; Dee Antonio, District Clerk

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Albert Brooks MD, John Lee, Donald Pipkin, Kristin Ferguson, Mary Bowron, Rob Lanci, Paul Kozachenko

Due to the preparations for the Open House and Ribbon Cutting Ceremonies, there is no Education Session this month.

EDUCATION SESSION:

Director Nicholson moved for approval of the minutes of August 8, 20, 27, and 27, 2018.

*APPROVAL OF
MINUTES OF August 8,
20, 27, and 27, 2018*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated August 27, 2018 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Best, Amanda CCP; Jo, Daniel MD; Lokeshwar, Samyukhta NP; Myint, Kyaw MD; Nallamotheu, Ravindra MD; Shalileh, Guyve MD; Sparks, Teresa MD; Wilturner, Susan MD; Yoshida, Emi MD

Temporary Privileges

Best, Amanda CCP; Fan, Wei MD; Jo, Daniel MD; Myint, Kyaw MD; Nallamotheu, Ravindra MD; Wilturner, Susan MD

Initial Appointments – One Year

Fan, Wei MD

Reappointments – Two Year

Araj, Ramsey MD; Armstrong, Sherry CCP; Arora, Rohit MD; Banh, Co MD;

Bartis, Steven DPM; Chan, Linda MD; Crane, Lawrence MD; Dugoni, Susan MD; Freiheit, David MD; Friday, Jamilah MD; Hallaj-Pour, Ali MD; Halligan, Benjamin MD; Hu, Mary MD; Irani, Adil MD; Jaureguito, John MD; Joshi, Nitin MD; Khalsa, Prabhjot MD; Kharbanda, Ameeta MD; Kim, Sunghoon MD; Kuruma, Pavani MD; Le, Amanda MD; Lewis, Elizabeth CNM; Lin, Jeff MD; Lo, Diana MD; McCune, Holly MD; Motamed, Soheil MD; Multani, Kuljeet MD; Prasad, Sudeepthi MD; Reeves, Carlas CNM; Rimpel, Nicole MD; Sadiq, Ahmed MD; Siegal, Steven MD; Szajer, Michael CCP; Under, Alon MD; Van Gompel, Gabriel DPM

Reappointments – One Year

Gacote, Apolinar MD; Gay, Andre MD; Harrell, Jill MD; Pareek, Gautam MD; Stearns, William MD

Non-Reappointments – Deemed to have Resigned

Israni-Jiang, Manisha MD

Transfer in Staff Category

Bartis, Steven DPM; Fields, James MD; Hamilton, Graham DPM; Heine, John MD; Ing, Jessica MD; Leiphart, Victoria MD; Mansouri, Jelriza MD; Motamed, Soheil MD; Sahai, Anjali MD; Shafi, Nabil MD; Van Gompel, Gabriel DPM; Wartman, Sarah MD

Completion of Proctoring & Advancement in Staff Category

Fields, James MD; Ing, Jessica MD; Mansouri, Jelriza MD; Sahai, Anjali MD; Wartman, Sarah MD

Addition of Physician Supervisor

Lee, Yukfung PA-C

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Carnes, Stephanie PA-C; Mistry, Meenal PA-C

Delete Privilege Requests

Dochi, Neeti MD; Irani, Adil MD; Lin, Jegg Geng-Hsu MD; Mansouri, Jelriza MD

Withdrawal of Application

Chen, Frank MD; Gebert, John MD; Sunkara, Usha MD

Leave of Absence

Raghu Subramanian, Charumanthi MD

Reinstatement of Leave of Absence

Raghu Subramanian, Charumanthi MD

Resignations

Bennett, Janelle MD; Dudyala, Vijaya MD; Habibi, Ali MD; Hajdena-Dawson, Monica MD; Johnson, Warren DPM; Sane, Mona MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD – aye
Patricia Danielson, RHIT – absent

The motion carried.

Jeannie Yee, Service League, reported on the Service League activities, including attendance at a CHA mini conference for Service League volunteer leaders. She noted that volunteer tour leaders were being trained to assist with MHCCP tour needs and commented that sixty years ago, volunteers were leading tours of the new Washington Hospital.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 600 Medical Staff members which includes 352 active members. He further reported that the voting medical staff members overwhelmingly passed a revision of the Bylaws at the Quarterly General Medical Staff Meeting

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

The 2018 Central Park Summer Concert Series presented by Washington Hospital concluded August 16th with health information and health screenings provided during the six-week series.

Outreach Events included:

- August 16th – How to Sleep Your Way to Better Health
- August 18th – Second Annual Special Care Nursery Reunion
- August 25th – Screening for Peripheral Vascular Disease
- August 29th – Learn the Signs and Symptoms of Sepsis
- September 4th – Medicare: What You Need to Know
- September 5th – Peripheral Vascular Disease: What You Need to Know

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- September 13th – Morris Hyman Critical Care Pavilion VIP Reception & Ribbon Cutting
- September 15th – Morris Hyman Critical Care Pavilion Community Open House
- September 20th – Securing Care Preferences through Advance Health Care Directives
- September 20th – Healthy Relationships
- September 22nd – Abdominal Aortic Aneurysm Screening
- September 25th – How to Stop Disease Before It Starts
- September 26th – Keeping Your Brain Healthy

- October 2nd and 10th – How to Navigate Your Medicare Plan
- October 3rd – Taking Charge of Your Health
- October 4th – Diabetes Matters: Filipino Cuisine
- October 9th and 16th – Stroke Prevention and Life After Stroke
- October 18th – Tenth Anniversary: Annual Think Pink Breast Health Awareness
- October 27th – Advances in Neurosciences Bay Area Symposium

Bay Area Healthier Together

In the month of August, Bay Area Healthier Together featured Institute for Joint Restoration and Research and hip and knee replacement.

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

On Saturday, October 13th, the Washington Hospital Healthcare Foundation will host the 32nd annual Top Hat dinner dance. This year's gala will be chaired by Marsha Badella, Dr. Carmen Agcaoili, medical director of the Intensive Care Unit, and Dr. Kadeer Halimi, medical director of the Emergency Department. The trustees of the Foundation have designated the proceeds from this year's Top Hat gala towards the support the new Intensive Care Unit in the Morris Hyman Critical Care Pavilion.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Washington Township Healthcare District Board of Directors

Washington Township Healthcare District Board Members attended the Masonic Homes Luminary Caregivers Gala on Saturday, August 25th.

*WASHINGTON
TOWNSHIP
HEALTHCARE
DISTRICT BOARD OF
DIRECTORS REPORT*

Washington Hospital Employee Association, W.H.E.A.

WHEA's Back to School Drive, "Fill a Backpack Challenge," was a success donating 40 backpacks and 32 gift cards and several boxes and bags of school supplies to SAVE and One Child.

*WASHINGTON
HOSPITAL EMPLOYEE
ASSOCIATION
W.H.E.A.*

On September 7th WHEA hosted a blood drive for the American Red Cross.

Washington on Wheels

The WOW Mobile Clinic was present at the Central Park Summer Concert Series where staff provided tours and answered questions about services that will be provided

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was About WHHS with 38,158 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of August, Washington Hospital's cable channel 78, InHealth, aired these programs:

*HOSPITAL CALENDAR:
InHealth*

- Codependency and the Caregiver
- Recovering After a Stroke: A Patient and Family Guide

- Chronic Kidney Disease: FAQ
- Diabetes Matters Program: Asian Indian Cooking
- July Citizen's Bond Oversight Committee Meeting
- August District Board of Directors Meeting

Awards and Recognitions

Washington Hospital and physicians were recipients of the Best of Newark 2018 Awards and Honors. Readers of the Bay Area News Group newspapers cast votes online to determine recipients. Washington Hospital was the recipient of the best hospital award. Dr. Alexander Sah received the best orthopedic surgeon; and Dr. Warren Johnson, received the best received the Best Podiatrist Award. In addition, Best of Newark Honorees include Dr. William Dugoni, Best Surgeon, Dr. Joshua Van Gomel, Best Surgeon, and Dr. Joy Roe Doyle, Best Family Medicine.

*HOSPITAL CALENDAR:
Awards & Recognitions*

Employee of the Month

Dexter Hermosura, Staff Nurse II, 6 West joined Washington Hospital in 2009. He uses his skills to provide excellent patient care and understands that our community is comprised of a diversity of cultures and ages which have various preferences.

*HOSPITAL CALENDAR:
Employee of the Month –
Dexter Hermosura*

Nancy Farber introduced Christopher Brown, Brenda Brennan, and Michael Platzbecker who presented an update on the Emergency Department workshops covering the 5S and communication flow related to the transition to the Morris Hyman Critical Care Pavilion. The 5S areas of focus were the RN/Team Station, Medication/Supply Room, Exam Rooms, and Equipment. Algorithms were developed for patient and visitor flow as well as EMS interactions.

*LEAN UPDATE
ED 5S and ED
Communication Flow
Transition Workshops*

Ed Fayen presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the children's play area in the ED; Lobby wall display; new Emergency Department parking lot; metal panels and roofing at the passageway and new loading dock; entrance to the MHCCP from the ground floor passageway; sliding doors in the passageway; passageway from the existing building to the MHCCP; new loading dock power distribution panels; public entrance canopy; old helipad area; and ending with the Site View. We are on time and within budget.

*CONSTRUCTION
REPORT
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management gave a presentation on the focus on quality safety, and patient/family comfort during the transition to the MHCCP. She covered the following topics: structural stability, new information technology center and communication system (PBX) operators, enhanced transportation capabilities, improved capacity and behavioral health capabilities of the Emergency Department, infection prevention and improved capacity. Ms. Bowron also talked about the third floor patient care units: medical oncology, neuro-telemetry, and intermediate care unit. It was noted that training of the staff to work in the MHCCP is 100% complete.

*QUALITY REPORT:
Improving Quality with
the Opening of the Morris
Hyman Critical Care
Pavilion*

Achieving patient and family satisfaction was reviewed: 100% private single-occupancy, accommodations that allow for overnight stays, culturally sensitive meditation room, quiet rooms, floor to ceiling windows with views of the atrium,

garden, and Fremont hills.

Chris Henry, Chief Financial Officer, presented the Finance Report for July 2018. The average daily census was 137.4 with admissions of 919 resulting in 4,258 patient days. Outpatient observation equivalent days were 174. The average length of stay was 4.60 days. The case mix index was 1.425. Deliveries were 132. Surgical cases were 330. Joint Replacement cases were 133. Neurosurgical cases were 16. Cardiac Surgical cases were 10. The Outpatient visits were 7,224 and Emergency visits were 4,058. Total productive FTEs were 1,162.4. FTEs per adjusted occupied bed were 7.08.

FINANCE REPORT

Nancy Farber presented the Hospital Operations Report for August 2018. Preliminary information indicated gross revenue for the month of August at approximately \$169,521,000. The Average Length of Stay of 4.75 and there were 4,710 patient days. There were 368 Surgical Cases and 347 Cath Lab procedures at the Hospital. Deliveries for August were 148. Non-Emergency Outpatient visits were 7,813. FTEs per Adjusted Occupied Bed were 6.60. The Washington Outpatient Surgery Center had 507 cases and the clinics saw approximately 3,225 patients. Total Government Sponsored Preliminary Payor Mix was 72.3%, above the budget of 71.3%.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of hardware, software, and implementation services for the Epic 2018 Upgrade Capital Project for a total amount not to exceed \$1,729,580.00.

*CONSIDERATION OF
Epic 2018 Upgrade
Capital Project*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of the Siemen's STILLE ImagiQ2 Surgical Table for a total amount not to exceed \$69,000.00.

*CONSIDERATION OF
Siemen's STILLE
ImagiQ2 Surgical Table*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of Alaris Infusion Pump PCU's/"brains" for a total amount not to exceed \$734,721.54.

*CONSIDERATION OF
Alaris Infusion Pump
PCU's/"Brains"*

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of a new Sonosite Edge II Ultrasound Machine for a total amount not to exceed \$61,000.00.

*CONSIDERATION OF
Sonosite Edge II
Ultrasound Machine*

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Wallace adjourned the meeting to closed session at 7:47 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

*ADJOURN TO CLOSED
SESSION*

Director Wallace reconvened the meeting to open session at 8:34 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 8:34 pm.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, September 17, 2018 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Michael Wallace; Bernard Stewart, DDS; William Nicholson, MD; Jacob Eapen, MD
Excused: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Ed Fayen, Sr. Associate Administrator; Kimberly Hartz, Sr. Associate Administrator; Chris Henry, Sr. Associate Administrator; Tina Nunez, Associate Administrator; Paul Kozachenko, Attorney; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Wallace adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to Hospital trade secrets, personnel matters, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Wallace reconvened the meeting to open session at 6:28 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Wallace adjourned the meeting at 6:28 p.m.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, September 24, 2018 in the Board Room, Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 7:30 a.m.

CALL TO ORDER

Roll call was taken. Directors present: William Nicholson, MD; Bernard Stewart DDS; Jacob Eapen
Excused: Patricia Danielson, RHIT; Michael Wallace

ROLL CALL

Also present: Timothy Tsoi, MD; Kranthi Achanta, MD; Peter Lunny, MD; Jan Henstorf, MD; Albert Brooks, MD; John Romano, MD; Kimberly Hartz, Senior Associate Administrator

There were no oral or written communications.

COMMUNICATIONS

Director Stewart adjourned the meeting to closed session at 7:30 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 8:15 a.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, the meeting was adjourned at 8:15 a.m.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, September 24, 2018 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:08 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Jacob Eapen, MD
Excused: Michael Wallace; Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Kimberly Hartz, Sr. Associate Administrator; Ed Fayen, Sr. Associate Administrator; Chris Henry, Sr. Associate Administrator; Tina Nunez, Associate Administrator; Stephanie Williams, Associate Administrator; Paul Kozachenko, Attorney; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:08 p.m., as the discussion pertained to personnel matters, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 6:42 p.m. and reported no reportable action was taken in closed session.

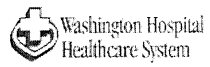
RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 6:42 p.m.

ADJOURNMENT

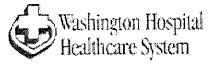
Michael Wallace
President

William Nicholson, MD
Secretary



WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

August 2018



WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
August 2018

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: October 5, 2018
TO: Board of Directors
FROM: Nancy Farber
SUBJECT: Washington Hospital – August 2018
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	August <u>Actual</u>	August <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
Average Daily Census	151.9	149.2	159.7
# of Admissions	1,005	1,011	1,031
Patient Days	4,710	4,626	4,856
Discharge ALOS	4.75	4.58	4.65
<u>OUTPATIENT:</u>			
OP Visits	7,813	7,771	7,291
ER Visits	4,053	4,262	4,286
Observation Equivalent Days – OP	171	124	142

Comparison of August acute inpatient statistics to those of the budget showed a lower level of admissions and a higher level of patient days. The average length of stay (ALOS) based on discharged days was above budget. Outpatient visits were higher than budget. Emergency Room visits were below budget for the month.

2. Staffing – Schedule Board 3

Total paid FTEs were 17.4 above budget. Total productive FTEs for August were 1,223.7, 27.1 above the budgeted level of 1,196.6. Nonproductive FTEs were 9.7 below budget. Productive FTEs per adjusted occupied bed were 5.76, 0.19 below the budgeted level of 5.95. Total FTEs per adjusted occupied bed were 6.60, 0.30 below the budgeted level of 6.90.

3. Income - Schedule Board 1

For the month of August, the Hospital realized a loss of \$342,000 from operations.

Total Gross Patient Service Revenue of \$169,521,000 for August was 6.1% above budget.

Deductions from Revenue of \$133,873,000 represented 78.97% of Total Gross Patient Service Revenue. This percentage is above the budgeted amount of 77.92%, primarily due to payor mix.

Total Operating Revenue of \$36,107,000 was \$311,000 (0.9%) above the budget.

Total Operating Expense of \$36,449,000 was \$519,000 (1.4%) above the budgeted amount.

The Total Non-Operating Income of \$1,240,000 for the month includes an unrealized gain on investments of \$395,000 and property tax revenue of \$1,439,000.

The Total Net Income for August was \$898,000, which was \$137,000 more than the budgeted income of \$761,000.

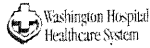
The Total Net Loss for August using FASB accounting principles, in which the unrealized gain on investments and property tax revenues are removed from the non-operating income and expense, was \$936,000 compared to a budgeted loss of \$678,000.

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to July 2018.

NANCY FARBER
Chief Executive Officer

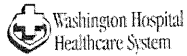
NF/CH



WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
 August 2018
GASB FORMAT
 (In thousands)

August				YEAR TO DATE				
ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.		ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
				OPERATING REVENUE				
\$ 121,143	\$ 118,599	\$ 2,544	2.1%	1 INPATIENT REVENUE	\$ 227,923	\$ 234,457	\$ (6,534)	-2.8%
48,378	41,161	7,217	17.5%	2 OUTPATIENT REVENUE	93,475	82,404	11,071	13.4%
169,521	159,760	9,761	6.1%	3 TOTAL PATIENT REVENUE	321,398	316,861	4,537	1.4%
(128,993)	(121,132)	(7,861)	-6.5%	4 CONTRACTUAL ALLOWANCES	(245,906)	(240,192)	(5,714)	-2.4%
(4,880)	(3,352)	(1,528)	-45.6%	5 PROVISION FOR DOUBTFUL ACCOUNTS	(7,777)	(6,644)	(1,133)	-17.1%
(133,873)	(124,484)	(9,389)	-7.5%	6 DEDUCTIONS FROM REVENUE	(253,683)	(246,836)	(6,847)	-2.8%
78.97%	77.92%			7 DEDUCTIONS AS % OF REVENUE	78.93%	77.90%		
35,648	35,276	372	1.1%	8 NET PATIENT REVENUE	67,715	70,025	(2,310)	-3.3%
459	520	(61)	-11.7%	9 OTHER OPERATING INCOME	1,579	1,042	537	51.5%
36,107	35,796	311	0.9%	10 TOTAL OPERATING REVENUE	69,294	71,067	(1,773)	-2.5%
				OPERATING EXPENSES				
16,379	15,845	(534)	-3.4%	11 SALARIES & WAGES	32,402	31,820	(582)	-1.8%
6,113	6,651	538	8.1%	12 EMPLOYEE BENEFITS	12,194	12,823	629	4.9%
4,875	4,452	(423)	-9.5%	13 SUPPLIES	9,186	8,697	(489)	-5.6%
4,872	4,792	(80)	-1.7%	14 PURCHASED SERVICES & PROF FEES	9,370	9,514	144	1.5%
1,682	1,662	(20)	-1.2%	15 INSURANCE, UTILITIES & OTHER	3,350	3,300	(50)	-1.5%
2,528	2,528	-	0.0%	16 DEPRECIATION	5,062	5,062	-	0.0%
36,449	35,930	(519)	-1.4%	17 TOTAL OPERATING EXPENSE	71,564	71,216	(348)	-0.5%
(342)	(134)	(208)	-155.2%	18 OPERATING INCOME (LOSS)	(2,270)	(149)	(2,121)	-1423.5%
-0.95%	-0.37%			19 OPERATING INCOME MARGIN %	-3.28%	-0.21%		
				NON-OPERATING INCOME & (EXPENSE)				
367	347	20	5.8%	20 INVESTMENT INCOME	728	695	33	4.7%
(56)	-	(56)	0.0%	21 REALIZED GAIN/(LOSS) ON INVESTMENTS	(69)	-	(69)	0.0%
(501)	(497)	(4)	-0.8%	22 INTEREST EXPENSE	(990)	(1,010)	20	2.0%
232	275	(43)	-15.6%	23 RENTAL INCOME, NET	502	553	(51)	-9.2%
(185)	(185)	-	0.0%	24 AMORTIZATION OF INTANGIBLE ASSETS	(369)	(369)	-	0.0%
(451)	(484)	33	6.8%	25 MHCCP TRANSITION	(700)	(733)	33	4.5%
1,439	1,439	-	0.0%	26 PROPERTY TAX REVENUE	2,795	2,795	-	0.0%
395	-	395	0.0%	27 UNREALIZED GAIN/(LOSS) ON INVESTMENTS	173	-	173	0.0%
1,240	895	345	38.5%	28 TOTAL NON-OPERATING INCOME & EXPENSE	2,070	1,931	139	7.2%
\$ 898	\$ 761	\$ 137	18.0%	29 NET INCOME (LOSS)	\$ (200)	\$ 1,782	\$ (1,982)	-111.2%
2.49%	2.13%			30 NET INCOME MARGIN %	-0.29%	2.51%		
\$ (936)	\$ (678)	\$ (258)	-38.1%	31 NET INCOME (LOSS) USING FASB PRINCIPLES**	\$ (3,168)	\$ (1,013)	\$ (2,155)	-212.7%
-2.59%	-1.89%			NET INCOME MARGIN %	-4.57%	-1.43%		

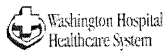
**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME AND UNREALIZED GAIN/(LOSS) ON INVESTMENTS



**WASHINGTON HOSPITAL
BALANCE SHEET**
August 2018
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS		August 2018	Unaudited June 2018	LIABILITIES, NET POSITION AND DEFERRED INFLOWS		August 2018	Unaudited June 2018
CURRENT ASSETS				CURRENT LIABILITIES			
1	CASH & CASH EQUIVALENTS	\$ 33,379	\$ 31,346	1	CURRENT MATURITIES OF L/T OBLIG	\$ 8,550	\$ 7,200
2	ACCOUNTS REC NET OF ALLOWANCES	47,316	55,117	2	ACCOUNTS PAYABLE	29,828	43,344
3	OTHER CURRENT ASSETS	11,699	11,100	3	OTHER ACCRUED LIABILITIES	46,278	53,279
4	TOTAL CURRENT ASSETS	<u>92,394</u>	<u>97,563</u>	4	INTEREST	3,139	12,090
				5	TOTAL CURRENT LIABILITIES	<u>87,795</u>	<u>115,913</u>
ASSETS LIMITED AS TO USE				LONG-TERM DEBT OBLIGATIONS			
6	BOARD DESIGNATED FOR CAPITAL AND OTHER	173,758	172,782	6	REVENUE BONDS AND OTHER	224,967	231,469
7	GENERAL OBLIGATION BOND FUNDS	9,277	15,355	7	GENERAL OBLIGATION BONDS	336,434	338,739
8	REVENUE BOND FUNDS	47,570	47,409				
9	BOND DEBT SERVICE FUNDS	8,969	29,413	OTHER LIABILITIES			
10	OTHER ASSETS LIMITED AS TO USE	12,066	12,161	10	NET PENSION LIABILITY	43,904	42,389
11	TOTAL ASSETS LIMITED AS TO USE	<u>251,640</u>	<u>277,120</u>	11	WORKERS' COMP	8,390	8,118
13	OTHER ASSETS	180,400	175,600	12	SUPPLEMENTAL MEDICAL RETIREMENT	35,115	39,742
14	NET PROPERTY, PLANT & EQUIPMENT	717,356	725,883	14	NET POSITION	515,854	516,054
15	TOTAL ASSETS	<u>\$ 1,241,790</u>	<u>\$ 1,276,166</u>	15	TOTAL LIABILITIES AND NET POSITION	<u>\$ 1,252,459</u>	<u>\$ 1,292,424</u>
16	DEFERRED OUTFLOWS	29,671	36,474	16	DEFERRED INFLOWS	19,002	20,216
17	TOTAL ASSETS AND DEFERRED OUTFLOWS	<u>\$ 1,271,461</u>	<u>\$ 1,312,640</u>	17	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	<u>\$ 1,271,461</u>	<u>\$ 1,312,640</u>



**WASHINGTON HOSPITAL
OPERATING INDICATORS**

August 2018

12 MONTH AVERAGE	August						YEAR TO DATE						
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			
159.7	151.9	149.2	2.7	2%	1								
4.7	5.5	4.0	1.5	38%	2								
9.3	10.7	9.2	1.5	16%	3								
173.7	168.1	162.4	5.7	4%	4								
3.9	2.7	3.7	(1.0)	-27%	5								
4,856	4,710	4,626	84	2%	6								
1,031	1,005	1,011	(6)	-1%	7								
4.65	4.75	4.58	0.17	4%	8								
1,475	1,470	1,495	(0.025)	-2%	9								
142	139	136	3	2%	10								
22	18	19	(1)	-5%	11								
9	6	13	(7)	-54%	12								
188	205	168	37	22%	13								
361	368	336	32	10%	14								
323	347	348	(1)	0%	15								
137	148	138	10	7%	16								
7,291	7,813	7,771	42	1%	17								
4,286	4,053	4,262	(209)	-5%	18								
1,244.3	1,223.7	1,196.6	(27.1)	-2%	19								
183.0	180.1	189.8	9.7	5%	20								
1,427.3	1,403.8	1,386.4	(17.4)	-1%	21								
5.80	5.76	5.95	0.19	3%	22								
6.65	6.60	6.90	0.30	4%	23								

PATIENTS IN HOSPITAL

OTHER KEY UTILIZATION STATISTICS

SURGICAL CASES

LABOR INDICATORS

* included in Adult and Peds Average Daily Census



Memorandum

DATE: October 4, 2018
TO: Nancy Farber, Chief Executive Officer
FROM: Ed Fayen, Senior Associate Administrator, Operations & Management Support Services
SUBJECT: Purchase of Thirty Eight Zoll Medical Defibrillators

This is the second phase of replacement of our ZOLL M-Series defibrillators to the new WHHS standard due to end of support. Most of our remaining defibrillators were purchased around 2000, and then upgraded to include Biphasic defibrillation starting in December 2009. This purchase is a complete replacement of all remaining defibrillators

The general user interface of the R-series defibrillators is very similar to the existing devices, and so the learning curve for staff should be short. Some enhancements with this purchase include: End-Tidal CO₂, OneStep Pacing, Pulse Oximetry, and Non-invasive Blood Pressure. We are also requesting "Defibrillator Dashboard" which synchronizes the clocks daily, collects Self-test data and notifies end users of problems, and can provide "history of readiness" logs for the Joint Commission.

The cost for the Defibrillators is \$787,000, and it was included in the FY19 Capital Budget.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of the thirty eight Defibrillators for a total amount not to exceed **\$787,000**.



Memorandum

DATE: August 27, 2018
TO: Nancy Farber, Chief Executive Officer
FROM: Stephanie Williams, Associate Administrator and Chief Nursing Officer
SUBJECT: **CAPITAL EQUIPMENT – Gaumard Simulation Mannequins**

The high-fidelity mannequins and software in the Simulation Center are more than ten years old and requires ongoing maintenance. Many parts are no longer available for repair. We are therefore requesting replacement of the Gaumard simulation mannequins and software for education and training of physicians, nurses, ancillary clinical staff, and students. The state of the art equipment allows our clinicians to do simulation scenarios.

The new equipment includes the following:

- 1) One adult tetherless simulator with defibrillation snaps accessory
- 2) One advanced birthing simulator and gynecologic pack accessory
- 3) Newborn neonatal simulator
- 4) Virtual monitor software license
- 5) Tablet PC and monitor with simulator software
- 6) 2 year service plan
- 7) Two day training service and installation for multiple simulators

The cost for this equipment is \$165,122, and is included in the FY2019 Fixed Asset Capital Budget.

In accordance with District Law, Policies and Procedures, I request that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of Gaumard Simulation Mannequins in an amount not to exceed \$165,122.