

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, October 9, 2019 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:01 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jacob Eapen, MD; Jeannie Yee
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Prasad Kilaru MD, Chief of Staff; Ruth McGautha, Service League President; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Kristin Ferguson, Mary Bowron, John Lee. John Zubiena, Donald Pipkin, Dan Nardoni, Nick Legge, Gisela Hernandez, Kel Kanady, Lisa Sharp, Sandy Bemiss, Sabrina Valarde, Christine Santos, Krishan Kumar, Mike MacBryde, Rob Lanci, Paul Kozachenko

Director Stewart presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: September 11, 16, 23, and 25, 2019
- B. Amendment to Medical Staff Rules and Regulations: Increase in Application Fee and Annual Dues
- C. WHHS Numbered Memorandum 7-019: Discontinuation of Care
- D. Budgeted Capital Request: Epic Urgent Care and Welcome Kiosks (\$99,221.00)
- E. Budgeted Capital Request: Strucker Surgicount Tablet Kit & Replacement Plan for Birthing Center (\$27,408.64)
- F. Budgeted Capital Request: Giraffe Bedded Warmer for Birthing Center (\$96,504.08)
- G. Budgeted Capital Request: Hologic 3Dimensions Mammography System (Tomosynthesis) with Biopsy Attachment (\$640,000.00)

In accordance with District law, policies, and procedures, Director Nicholson moved that the Board of Directors approve the Consent Calendar, items A through G.

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD - aye
Jeannie Yee - aye

The motion unanimously carried.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Prasad Kilaru, MD, Chief of Staff, dated September 23, 2019 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Initial Appointments

Agrawal, Harsh MD; Alexander, Jes MD; Ly, Johnathan MD; Yuan, Tony MD

Temporary Privileges

Agrawal, Harsh MD

Waiver Request

Lokeshwar, Samyuktha NP

Reappointments – Two Year

Agcaoli, Carmencita MD; Aulakh, Ritika DO; Herold, Amy MD; Kahlon, Ravinder MD; Matmari, Paresh MD; Philips, Andrew MD; Quitevis, Richard NP; Raghu Sabramanian, Charumathi MD; Wong, Sandra DO

Reappointments – One Year

Andrews, Harry MD; Bhattacharyya, Alok MD; Karipineni, Shakira MD; Kelsen, Kenneth; Puri, Veena MD; Taghioff, Moses MD

Non-Reappointments – Deemed to Have Resigned

Meints, Robert MD

Transfer in Staff Category

Bhattacharyya, Alok MD; Borses, Mary MD; Chantachote, Soelot MD; Fuller, Jessica MD; Kestler, Arieh MD; Lokeshwar, Samyuktha NP; Shalileh, Guyve MD; Yoshida, Emi MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Dao, Jackelynn NP

Completion of Proctoring and Advancement in Staff Category

Borses, Mary MD; Chantachote, Soelot MD; Fuller, Jessica MD; Kestler, Arieh MD; Lokeshwar, Samyuktha NP; Penner, Mark DO; Shalileh, Guyve MD; Yoshida, Emi MD

Extension of Proctorship and Provisional Category 1-year

Lokeshwar, Samyuktha NP

Delete Privilege Requests

Huynh, Tracy MD

Withdrawal of Application

Lawler, Scott MD; Mehta, Samir MD

Resignations

Cabebe, Elwy MD; Chavarkar, Milan NP; Castolo, Brenda NP; Goldberg, Roger MD; Hein, Lance PA-C; Low, Kenneth MD; Nguyen, Doris MD; Perez, Carlos MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Kilaru.

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD - aye
Jeannie Yee - aye

The motion unanimously carried.

Kimberly Hartz introduced Michael MacBryde, Assurance partner from PricewaterhouseCoopers, who presented the 2019 Audit Results for Washington Township Health Care District. The Audit is complete. There are no significant changes to PWC's audit plan. Mr. MacBryde noted that his team had excellent cooperation from management throughout the audit process. There is no significant impact on financial statements due to new accounting pronouncements (although there were two new standards adopted in 2019). A key event affecting the year was the opening of the Morris Hyman Critical Care Pavilion in November 2018 and the accounting for the associated costs.

*PRESENTATION
Result of Annual Audit FY
2019*

Mr. MacBryde presented the summarized statements of Net Position, Revenues and Expenses, and Changes in Net Position. He indicated there were no significant findings nor indications of fraud. There were no changes to accounting policies and practices, critical accounting estimates and significant unusual transactions or alternative accounting treatments. There were no disagreements with management or difficulties encountered during the audit and no departure from standard report. No other matters arose.

Following Mr. MacBryde's report, Chris Henry expressed appreciation to the Finance staff for participating in a successful audit, especially to Dan Nardoni, Erica Luna, Dave Tapia, and Sandy Bemiss.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors accept the Audit Report for Fiscal Year ending June 30, 2019 as presented and that the Secretary be directed to publish the report in accordance with applicable law and Hospital Policies and Procedures.

*ACTION ITEM
Consideration of Audit
Report for Fiscal Year
ending June 30, 2019*

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD – aye
Jeannie Yee - aye

The motion unanimously carried.

Ruth McGautha, President of the Service League, reported on the Service League activities, including the celebration of the 96th birthday of Charlie Razzari, Lobby

*SERVICE LEAGUE
REPORT*

Desk Volunteer. Ms. McGautha reported that the Gift Shop is preparing for Holiday Shopping beginning with Halloween.

Dr. Prasad Kilaru reported there are 583 Medical Staff members including 362 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL EVENTS
REPORT
Community Outreach*

Past Health Promotions & Outreach Events

Outreach Events included:

- September 12th – Suffer from Sinus Problems?
- September 17th – Learn the Latest Treatment Options for Gastroesophageal Reflux Disease (GERD)
- September 18th – New To Medicare? What You Need to Know
- September 21st – Special Care Nursery Reunion
- September 22nd – Community Information Faire at the City of Newark's 64th Annual Newark Days celebration
- September 26th – City of Fremont Employee Health Fair
- September 26th – Healthy Gut, Healthy You
- September 28th – HERS Breast Cancer Foundation Keep Abreast 5 and 10k walk/run event at Quarry Lakes in Fremont
- September 30th – Overview of Health Insurance Information Service at Community Ambassadors for Seniors (CAPS) training program
- October 1st – Medicare Open Enrollment: What You Need to Know
- October 3rd – Diabetes Matters: Asian Fusion
- October 8th – Stroke Prevention

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- October 14th – Healthy Eating, Active Living
- October 15th – Life After a Stroke
- October 17th – Think Pink Breast Health Awareness Event
- October 24th – Overcoming Obesity at Danielson Clinic Conference Room
- October 26th – Children's Health and Safety Fair featuring the Teddy Bear Clinic
- October 28th – Gender Matters: Heart Disease Risk in Women
- October 30th – Sideline by Back Pain? Get Back in the Game
- November 2nd – Annual Abdominal Aortic Aneurysm Screening
- November 5th – Advancements in Lung Cancer Detection and Treatment
- November 9th – Annual Diabetes Awareness Health Fair
- November 12th – Anxiety: Stop Negative Thoughts
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Bay Area Healthier Together

In the month of September, Bay Area Healthier Together's topic was Washington Hospital's Birthing Center.

*HOSPITAL EVENTS
REPORT
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

*HOSPITAL EVENTS
REPORT*

- The Foundation will host the 33rd annual Top Hat dinner dance on Saturday, October 12th. The proceeds will go towards the support of the Washington Hospital Women's Center with the purchase of 3D mammography equipment. Co-Chairs are: Fremont Police Chief Kimberly Peterson, Drs. Rohit and Seema Sehgal.

*Washington Hospital
Foundation Report*

Washington on Wheels

The WOW Mobile Clinic served community members at these locations in September: Family Resource Center, Bay Area Community Services, TCV Food Bank and Thrift Store, and Irvington Presbyterian Church in Fremont; Ruggieri Senior Center, Alvarado Resource Center, and Our Lady of the Rosary Church in Union City; and the Solid Rock Community Services Center in Newark. The total number of community members receiving health care from the WOW van during the month of September was 126.

*HOSPITAL EVENTS
REPORT
Washington on Wheels
(W.O.W.) Mobile Health
Clinic*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was Employment with 37,005 views.

*HOSPITAL EVENTS
REPORT
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of September, Washington Hospital's cable channel 78, InHealth, aired these programs:

- Suffer from Sinus Problem?
- Learn the Latest Treatment Options for Gastroesophageal Reflux Disease (GERD)
- Healthy Gut, Healthy You
- Women's Health through the Years: Screenings Key to Aging Well
- Reproductive Health: Planning for Pregnancy
- Laugh Without Leaking: Understanding Female Urinary Incontinence
- Depression: More Than a State of Mind
- September Board of Directors Meeting

*HOSPITAL EVENTS
REPORT
InHealth*

Employee of the Month

Alyssa Taitague, Pharmacy Technician, was named as the September Employee of the Month.

*HOSPITAL EVENTS
REPORT
Employee of the Month –
Alyssa Taitague*

Kimberly Hartz introduced Krishan Kumar, Manager of Sterile Processing and Christine Santos, Technician of Sterile Processing to present the Lean Report. They discussed the 5S Process, T-Doc Implementation, and Communication. Improvements they made included new floors, brighter work space and LED lights, grouped carts according to specialty, and a two minute reduction in time in preparing an Ortho Case Cart. They explained the use of the SPD Process Owner Board and the SPF Frontline Board and the things they are doing to improve communication within the Sterile Processing Department.

*LEAN REPORT
Continuous Improvements
in Sterile Processing*

Mary Bowron, Chief of Quality & Resource Management, presented Beta-led patient safety initiatives that are focused on high risk areas such as the Emergency Department and Obstetrics. She reviewed the program structure for Tier 1 foundation and Tier 2 building blocks. Going forward, the Emergency Department will focus on Sepsis and Obstetrics will focus on fetal monitoring and assessment related to maternal sepsis and nulliparous caesarean section initiative. The Recognition Awards we recently received from Beta were on display at the meeting.

*QUALITY REPORT:
Quest for Zero – Program
Beta*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for August 2019. The average daily census was 162.5 with admissions of 969 resulting in 5,037 patient days. Outpatient observation equivalent days were 194. The average length of stay was 5.45 days. The case mix index was 1.498. Deliveries were 144. Surgical cases were 390. Joint Replacement cases were 135. Neurosurgical cases were 20. Cardiac Surgical cases were 32. The Outpatient visits were 8,185 and Emergency visits were 4,252. Total productive FTEs were 1,528.5. FTEs per adjusted occupied bed were 6.53.

FINANCE REPORT

Kimberly Hartz presented the Hospital Operations Report for September 2019. Preliminary information indicated gross revenue for the month at approximately \$150,500,000. The Average Length of Stay of 4.46 and there were 4,135 patient days. There were 339 Surgical Cases and 388 Cath Lab procedures at the Hospital. Deliveries were 123. Non-Emergency Outpatient visits were 8,026. Total FTEs per Adjusted Occupied Bed were 6.82. The Washington Outpatient Surgery Center had 508 cases and the clinics saw approximately 3,328 patients. Total Government Sponsored Preliminary Payor Mix was 68.0%, above the budget of 71.5%. Homeless Patient Total Encounters were 197 with an estimated unreimbursed cost of homeless care of \$583,000 for the month of September.

*HOSPITAL
OPERATIONS REPORT*

In accordance with Health & Safety Code Section 32106 and Government Sections 54957 and 54956.9(d)(2), Director Stewart adjourned the meeting to closed session at 7:30 pm, as the discussion pertained to Hospital trade secrets and Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9(d)(2)..

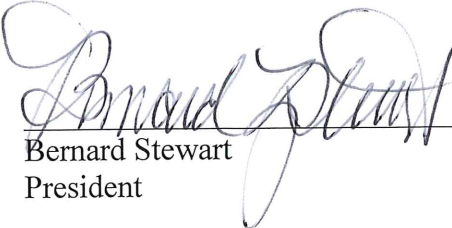
*ADJOURN TO CLOSED
SESSION*

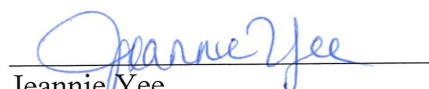
Director Stewart reconvened the meeting to open session at 8:47 pm and reported no action taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:47 pm.

ADJOURNMENT


Bernard Stewart
President


Jeannie Yee
Secretary