

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, September 11, 2019 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jacob Eapen, MD; Jeannie Yee
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Prasad Kilaru MD, Chief of Staff; Ruth McGautha, Service League President; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Jeff Stuart MD, Kristin Ferguson, Mary Bowron, John Zubiena, David Hayne, Kimberlee Alvari, Rob Lanci, Paul Kozachenko

Kimberly Hartz introduced Dr. Prasad Katta, Medical Director for the Diabetes Program. Dr. Katta talked about Diabetes in the Tri-City area comparing our communities to Alameda County and the State of California. He discussed the costs associated with diabetes, the reasons for controlling diabetes, and the options for controlling diabetes. He reviewed the various medications prescribed for the treatment of diabetes and explained A1C testing. Dr. Katta ended by talking about the Washington Outpatient Diabetes Program and the help it gives the community.

*EDUCATION
Diabetes Today*

Director Nicholson moved for approval of the minutes of August 14, 19, 26, and 28, 2019.

*APPROVAL OF
MINUTES OF August
14, 19, 26, and 28, 2019*

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD - aye
Jeannie Yee - aye

The motion unanimously carried.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Prasad Kilaru, MD, Chief of Staff, dated August 26, 2019 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Tran, Duc Minh DO; Trevathan, Elizabeth MD

Reappointments – Two Year

Beilin, Natasha MD; Bindra, Archana MD; Bindra, Sanjay MD; Brook, Michael MD; Burke, Patrick MD; Burr, Demetra MD; Cocalis, Mark MD; Espiritu, Chiara MD; Evey, Crystal MD; Feng, Peggy MD; Ge, Benjamin MD; Huynh, Tracy MD; Jackson, David MD; Leatherbury, Robert CCP; Li, Walter MD; Mah, Christopher

DPM; Mathew, Lincy MD; Obayashim, Derek MD; Pang, David MD; Pantell, Matthew MD; Patel, Divyang DPM; Serpa, Nancy MD; Stuart, Jeffrey MD

Reappointments – One Year

Gay, Andre MD; Harrell, Jill MD; Pareek, Gautham MD; Stearns, William MD; Wartman, Sarah MD

Conditional Reappointments

Gacote, Apolinar MD

Non-Reappointments – Deemed to Have Resigned

Ouye, Kai MD

Transfer in Staff Category

Best, Amanda CCP; Bindra, Archana MD; Espiritu, Chiara MD; Feng, Peggy MD; McNaught, William MD; Singh, Gurinder MD; Wiltturner, Susan MD

Completion of Proctoring and Advancement in Staff Category

Mansouri, Jriza MD

Delete Privilege Requests

Bindra, Sanjay MD; Burr, Demetra MD; Gay, Andre MD; Huynh, Tracy MD

Conflict of Interest

Gay, Andre MD; Pareek, Gautham MD; Stuart, Jeffrey MD

Reinstatement of Leave of Absence

Best, Amanda CCP

Resignations

Doshi, Neeti MD; Fields, James MD; Gunda, Narayana MD; Kantamuneni, Uma MD; Kim, Sunghoon MD; Long, Richard MD; Patel, Mihir MD; Stevens, Michael MD

Director Wallace moved for approval of the credentialing action items presented by Dr. Kilaru.

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD - aye
Jeannie Yee - aye

The motion unanimously carried.

Ruth McGautha, President of the Service League, reported on the Service League activities, she, Debbie Jackson, and Evangeline Imana-Iyemura attended the CAHHS Northern California Conference on August 15th. The Service League also attended the Danielson Clinic, Newark ribbon cutting ceremony.

*SERVICE LEAGUE
REPORT*

Dr. Prasad Kilaru reported there are 592 Medical Staff members which includes 372 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

Outreach Events included:

- August 15th – 2019 Central Park Summer Concert Series concluded
- August 15th – Don't Let Arthritis Slow You Down
- August 21st – Laugh Without Leading: Understanding Female Urinary Incontinence
- August 22nd – Concussion: The Invisible Injury
- August 26th – Depression: More than a State of Mind (Women's Health: Strategies for Wellness)
- August 29th – Learn the Signs and Symptoms of Sepsis
- September 4th – Birthing Center received Baby Friendly re-designation
- September 5th – WHHS Food & Nutrition donated 42 cases of food items to the Alameda County Food Bank
- September 7th – Peripheral Vascular Disease (PVD) Screening (sponsored by Fremont Bank)
- September 9th – Women's Health through the Years: Screenings Key to Aging Well (Women's Health: Strategies for Wellness)

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- September 12th – Suffer from Sinus Problems
- September 17th – Learn the Latest Treatment Options for Gastroesophageal Reflux Disease
- September 18th – New To Medicare? What You Need to Know
- September 19th – The Five Wishes: Advance Care Planning
- September 23rd – Reproductive Health: Planning for Pregnancy
- September 26th – Healthy Gut, Health You
- October 1st – Medicare Open Enrollment: What You Need to Know
- October 3rd – Diabetes Matters: Asian Fusion
- October 8th – Stroke Prevention
- October 15th – Life After a Stroke

Bay Area Healthier Together

In the month of August, Bay Area Healthier Together's topic was Sports Injuries and Proper Rehabilitation..

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

- The Foundation will host the 33rd annual Top Hat dinner dance on Saturday, October 12th. The proceeds will go towards the support of the Washington Hospital Women's Center with the purchase of 3D mammography equipment.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Co-Chairs are: Fremont Police Chief Kimberly Peterson, Drs. Rohit and Seema Sehgal.

Washington on Wheels

The WOW Mobile Clinic served community members at these locations in August: Family Resource Center, Bay Area Community Services, TCV Food Bank and Thrift Store, and Irvington Presbyterian Church in Fremont; Union City Family Center, Ruggieri Senior Center, Alvarado Resource Center, and Our Lady of the Rosary Church in Union City; and the Viola Blythe Community Services Center in Newark. The total number of community members receiving health care from the WOW van during the month of August was 81.

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was Employment with 42,061 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of June, Washington Hospital's cable channel 78, InHealth, aired these programs:

- Laugh Without Leaking: Understanding Female Urinary Incontinence
- Depression: More Than a State of Mind
- Diabetes Matters: Dining Out Around the World
- August Board of Directors Meeting

*HOSPITAL CALENDAR:
InHealth*

Additional Events & Announcements

August 26th – Special ribbon-cutting event to celebrate Danielson Clinic, Newark's new name and to honor Pat Danielson who helped cut the ribbon.

*ADDITIONAL EVENTS
& ANNOUNCEMENTS*

Daisy Award

Daisy Award was presented to the team of 3-West

Employee of the Month

Hong Ly, CNA and Nurse Float was named as the August Employee of the Month.

*HOSPITAL CALENDAR:
Employee of the Month –
Hong Ly*

Kimberly Hartz introduced Richelle McCarthy, Director of UCSF-WHHS Oncology Program and Kari Kellen, Infusion Center Nurse Manager who spoke on utilizing the Lean ideology to improve the quality in the Infusion Clinic and Oncology Center. Ms. McCarthy reviewed the Infusion Center's volumes since its 2016 inception. She then explained using the A3 process for problem solving. The first project involved the Turnaround Time from order to start of chemotherapy, which was longer than expected impacting patient satisfaction and service availability. The second project was the accurate charging of supplies. Both project showed increased improvement at the time of this reporting.

*LEAN UPDATE
Infusion Clinic and
Oncology Quality
Improvement*

Kimberly Hartz introduced Dr. Dianne Martin who presented the annual Influenza Prevention overview for 2019-20. Dr. Martin began with a definition of Influenza,

QUALITY REPORT:

how it is spread, and an explanation of Flu Shots. She discussed the flu vaccine itself and gave key facts for the 2019-2020 Flu Season. She talked about what WHHS is doing to prepare for the Flu season.

*Washington Hospital
Influenza Prevention
2019-20*

Chris Henry, Chief Financial Officer, presented the Finance Report for July 2019. The average daily census was 176.9 with admissions of 1,022 resulting in 5,484 patient days. Outpatient observation equivalent days were 177. The average length of stay was 5.29 days. The case mix index was 1.499. Deliveries were 137. Surgical cases were 416. Joint Replacement cases were 162. Neurosurgical cases were 26. Cardiac Surgical cases were 12. The Outpatient visits were 8,096 and Emergency visits were 4,448. Total productive FTEs were 1,498.4. FTEs per adjusted occupied bed were 6.17.

FINANCE REPORT

Kimberly Hartz presented the Hospital Operations Report for August 2019. Preliminary information indicated gross revenue for the month at approximately \$181,817,000. The Average Length of Stay of 5.45 and there were 5,037 patient days. There were 390 Surgical Cases and 514 Cath Lab procedures at the Hospital. Deliveries were 144. Non-Emergency Outpatient visits were 8,185. Total FTEs per Adjusted Occupied Bed were 6.53. The Washington Outpatient Surgery Center had 586 cases and the clinics saw approximately 3,483 patients. Total Government Sponsored Preliminary Payor Mix was 71.1%, above the budget of 71.4%. Homeless Patient Total Encounters were 144 with an estimated unreimbursed cost of homeless care of \$153,000 for the month of August.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Wallace moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of the Shimadzu Digital Portable for an amount not to exceed \$152,404.00.

*CONSIDERATION OF
SHIMADZU DIGITAL
PORTABLE
EQUIPMENT*

Director Nicholson seconded the motion.

Roll call was taken:
Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD – aye
Jeannie Yee - aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Wallace moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of software and implementation services for an amount not to exceed \$786,411.00.

*CONSIDERATION OF
EPIC-ALARIS PUMP
INTEGRATION*

Director Nicholson seconded the motion.

Roll call was taken:
Bernard Stewart, DDS – aye
William Nicholson, MD – aye

Michael Wallace – aye
Jacob Eapen, MD – aye
Jeannie Yee - aye

The motion unanimously carried.

In accordance with Health & Safety Code Section 32106 and Government Sections 54957 and 54956.9(d)(2), Director Stewart adjourned the meeting to closed session at 7:50 pm, as the discussion pertained to Hospital trade secrets, personnel matters, and Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9(d)(2)..

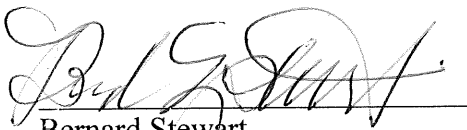
*ADJOURN TO CLOSED
SESSION*

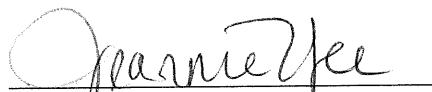
Director Stewart reconvened the meeting to open session at 8:40 pm and reported no action taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:40 pm.

ADJOURNMENT


Bernard Stewart
President


Jeannie Yee
Secretary