

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 9, 2014 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:02 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS, William Nicholson, MD, Patricia Danielson, RHIT, Jacob Eapen, MD, Michael Wallace

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer, Peter Lunny, Chief of Medical Staff, Jose Aguirre, Service League First Vice President, Catherine Bartling, District Clerk

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Bryant Welch, Barbara Eusebio, Stephanie Williams, Tina Nunez, Kathy Hunt, Robert Alfieri, Janice Stewart, Kristin Ferguson, Larry Bowen, Donald Pipkin, Ruth Traylor, Kent Joraanstad, Angus Cochran, Doug Van Houten, Chris Brown, Mary Bowron, Nicholas Legge, Paul Hofmann, Ron Adamson, Lisa Marr, Rande Medwed, Marsha Lewis, Michael Heal, Carolyn Helfenstein, Glauco Romeo, Mark Chatman, Bill Emberley, Christine Nguyen-Flores

Ms. Farber introduced Paul Hofmann, President of the Hofmann Healthcare Group. Mr. Hofmann provided an overview of advance health care directives and explained their importance for patients, families and health care providers. Values of advance directives include documentation of a person wishes regarding their preferences relating to treatment decisions near their end of life, and their choice of a proxy to make decisions on their behalf.

EDUCATION SESSION:

Advance Health Care Directives

Director Danielson moved for approval of the minutes of March 12, 17, 24, and 26, 2014 Director Nicholson seconded the motion. Roll call was taken:

APPROVAL OF MINUTES OF MARCH 12, 17, 24, AND 26, 2014

Bernard Stewart, DDS - aye
Michael Wallace - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

There were no oral communications.

COMMUNICATIONS ORAL

The following written communication was received from Peter Lunny, M.D., Chief of Staff, dated March 24, 2014, requesting approval of Medical Staff Credentialing Action Items as follows:

COMMUNICATIONS WRITTEN

Appointments:

Kurtek, Richard, MD

Reappointments:

Annadurai, Bala P., MD; Chang, Andy T., MD; Cheng, Jason J., MD; Hsu, Susan R., MD; Lin, Mimi C., MD; Malek, Reza, MD; Miranda, Gabriel G., MD; Ngo, Lily, MD; Steckel, Thomas, MD; Tsai, Vivian, MD; Verma, Nitun, MD; Wilson, Fredrick S., DPM

Non-Reappointments – Deemed to have Resigned:

Padidar, Arash M., MD

Completion of Proctoring & Advancement in Staff Category
Arias, Elizabeth M., MD and Tsai, Vivian, MD

Director Wallace moved for approval of the credentialing action items. Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS– aye
Michael Wallace - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD – aye

The motion unanimously carried.

Gail Tomita, Service League President presented the Service League Report noting April 6-13 was National Volunteer week. The Service League would like to acknowledge all the cards, cookies, candy and other treats they received from staff, doctors and others. Ms. Tomita reported the \$5 Jewelry Sale will be back at the end of the month from April 28th – April 31st. This fundraising event is sponsored by the Service League. All proceeds benefit Washington Hospital.

*SERVICE LEAGUE
REPORT*

Dr. Lunny reported there are 505 Medical Staff members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

March 18th, Dr. Mark Saleh, Urologist, presented “Prostate Health and Prostate Cancer.” This event was co-sponsored by Washington Township Medical Foundation; 63 people attended.

March 19th, as part of the Women’s Center Healthy Knowledge at Noon Programs, Lorie Roffelson, registered dietitian, presented “Snack Attack – Healthy or Harmful”; 17 people attended.

March 22nd, Washington Hospital hosted Stroke Awareness Day. This free event screened community members for carotid artery blockage, atrial fibrillation, cholesterol, blood sugar and blood pressure screenings. The event was staffed by Dr. Ash Jain, cardiologist, who provided results interpretation along with Washington Hospital personnel. Fremont Bank co-sponsored this event; 130 community members were screened.

March 24th, as part of the Women’s Center Healthy Knowledge at Noon Programs, Kari Robertson, Kinesiologist, presented on “Osteoporosis and Women”; 31 people attended.

Washington Hospital celebrated National Doctor’s Day on March 28th by hosting a luncheon for members of the Washington Hospital medical staff in the Anderson Auditorium. The event recognizes physicians for their service and commitment to their patient’s health and well-being; 120 physicians attended the event.

April 1st, as part of the Stroke Education Series, Dr. Ash Jain, cardiologist and Doug Van Houten, R.N. presented “Acute management of Stroke and Chronic Care and Stroke Rehabilitation”; 42 people attended.

April 3rd, as part of the Diabetes Matters Education Series, Kevin Bronson-Castain, R.N., presented "Diabetes Disaster Planning"; 14 people attended.

April 5th, Washington Hospital participated in Operation Urban Rescue, a Mass Casualty Training Exercise. The exercise involved mock bomb explosion with mass casualties at a festival held on the Unitek College Campus in Fremont. The event also played out in a small area of the Washington Hospital campus. Unitek College, the Fremont Police Department, members of the National Guard and Washington Hospital employees all took part in this drill.

National Volunteer Week begins April 6th. Washington Hospital honors and thanks all of the volunteers that help to support the health care system, including the Volunteer Chaplains, Washington Hospital Employee Association Board Volunteers, the Washington Hospital Foundation Volunteers and the Service League Volunteers. Washington Hospital is fortunate to have over five hundred men, women, college and high school students who volunteer their time.

Upcoming Health Promotions & Community Outreach Events

On April 15th, Washington Hospital will host the 8th Annual Women's Health Conference. This event will feature topics such as Thyroid Health and Prevention of Thyroid Cancer, Varicose Veins and Vein Rejuvenation, Women and Stroke and Finding the Fountain of Youth through Exercise.

On April 15th, from 6:30 to 8:30 pm, Kristi Caracappa, Health Insurance Information Service Coordinator, will present "Medicare: Are You Turning 65?"

On April 26th, Washington Hospital in conjunction with the City of Fremont, will host the "2014 Go Green Together" Earth Day event. The event will feature information on recycling and waste reduction, saving energy at home and healthy eating as well as free residential drop off of unused and unwanted medications, eyeglasses and confidential documents for shredding.

On April 29th, from 6:30 pm to 8:30 pm, Dr. Mary Maish, Thoracic Surgeon and Dr. Arun Srivatsa, Gastroenterologist, will present GERD and Your Risk for Esophageal Cancer." This event is co-sponsored by Washington Township Medical Foundation.

On May 1st, from 7 to 8pm, as part of the Diabetes Matters Series, Andrea Waters, RN, will present "Insulin: Everything You Wanted to Know, but Were Afraid to Ask."

On May 2nd, from 2 to 4 pm, Dr. John Dearborn, orthopedic surgeon and Dr. Alexander Sah, orthopedic surgeon, will present "Do You Have Knee Pain? Learn the Latest Treatment Options."

On May 6th, from 6 to 8pm as part of the stroke education series, Dr. Ash Jain, cardiologist and Doug Van Houten, R.N. presented "Stroke Prevention and Other Disease Processes" and "Healthy Lifestyle – Be Smart and Avoid Stroke

Washington Hospital Healthcare Foundation Report

The Foundation's annual golf tournament takes place April 28th, at Castlewood Country Club. Held in memory of long-time Fremont businessman, Gene Angelo Pessagno, the tournament promises a day of great golf and fun surprises. Proceeds from the event will support surgical services at Washington Hospital.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Washington Hospital Healthcare Board of Directors' Report

In the past month, district board members represented Washington Township Health Care District at the Indo-American Community Federation Unity Dinner on March 21st, the New Haven Schools Foundation Casino Night on March 22nd, the Alameda County Special Districts Association's annual dinner on March 27th, the Fremont Chamber of Commerce's State of the City address given by Mayor Bill Harrison on March 28th and the Citizens for Better Community's Spring Celebration on April 5th.

*HOSPITAL CALENDAR:
Board of Directors' Report*

Washington Hospital Employee Association, W.H.E.A.

The Washington Hospital Employees Association is accepting scholarship applications for the 2014 Don Pickinpaugh Memorial Scholarship. This \$2,000 Scholarship Is Available For Dependents of Washington Hospital Employees.

*Washington Hospital
Employee Association,
W.H.E.A.*

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of March, the Washington On Wheels Mobile Health Clinic served community members at the Fremont Family Resource Center, the Fremont Senior Center, the Silliman Activity Center in Newark, the New Haven Adult School and the Ruggieri Senior Center both located in Union City. W.O.W. provided health care services to students and families at Brier Elementary School, and the Fremont Unified School District Office.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

Internet Marketing

There were over 47,474 visits to the hospital website in the month of April. The hospital's Physician Finder section was the most viewed webpage with 15,101 page views, followed by the Employment section with 11,502 page views and the Volunteers section with 9,714 page views. The About WHHS section had 8,555 views and the Women's Health and Pregnancy with 2,968.

*HOSPITAL CALENDAR:
Internet Report*

InHealth - Channel 78

During March, Washington Hospital's cable channel 78, InHealth, aired programming including the March Board of Directors meeting, a Health and Wellness Program "Don't Let Hip Pain Run You Down". InHealth taped a Diabetes Matters program "Diabetes Update 2014: What's New?", two Health and Wellness Programs titled "Do You Have Health Insurance Coverage?" and "Prostate Health and Prostate Cancer", and a Healthy Knowledge at Noon program "Snack Attack".

*HOSPITAL CALENDAR:
InHealth*

Other Updates

The Gordon and Betty Moore Foundation awarded Washington Hospital Healthcare Foundation \$100,000 to support Washington Hospital's work to obtain Magnet re-designation. by the American Nurses Credentialing Center.

OTHER UPDATES

On March 24th, Washington Township Health Care District Board Member , Patricia Danielson was recognized on the floor of the California State Senate for her two decades of service to the community; she was honored by Senator Ellen Corbett.

National Nurses Week 2014 takes place May 6-12. This year, the theme is Nurses, Leading the Way. During Nurses Week, we celebrate nurses, who every day, step forward embracing new technologies, resolving emerging issues and accepting ever-changing roles in their profession.

National Hospital Week 2014 begins May 11th and Washington Hospital will be celebrating the men and women who support the health of the community through compassionate care, constant innovation and unwavering, unmatched dedication.

Employee of the Month

Richie Patel began working for Washington Hospital as a new grad RN in 2003. He worked in Med Surg and the Center for Joint Replacement as a Charge Nurse. He then completed the ICU Training Program and became certified as a heart Nurse. He joined the Epic build team. Richie shows great leadership and is committed to patient care.

*HOSPITAL CALENDAR:
Employee of the Month –
Richie Patel*

Ms. Farber introduced Ed Fayen, Senior Associate Administrator. Mr. Fayen presented a construction update noting we are on track with the schedule presented to the Board. Mr. Fayen noted we are moving forward with finishing the Value Engineering process for the Morris Hyman Pavilion and going to bid. The bids are anticipated to be presented to the board in July. The permitting and planning stage of the garage is going forward. The second set of comments from the Fremont Building Permit Department has come back and is being resubmitted.

*CONSTRUCTION
REPORT
Construction Update*

Nancy Farber introduced Rob Mueller, Project Superintendent for Hensel Phelps. Mr. Mueller discussed the introduction to BIM (Building Information Modeling), the Morris Hyman Critical Care Pavilion and the return on Investment of BIM. Mr. Mueller noted BIM represents physical and intrinsic properties of building, serves as a tool for visualization, coordination, design-conflict resolution and constructability checks, and is used for estimating, sequencing and scheduling. The benefits of BIM include productive modeling, “power of visualization”, presentation material, interactive design review, schedule coordination, cost analysis, construction sequencing, reduced file management and operations and maintenance.

Barbara Eusebio, Chief of Quality and Resource Management presented the Severe Sepsis Program. Ms. Eusebio reported Severe Sepsis is a major cause of complications and death, a systemic inflammatory response syndrome caused by severe infection. There are four evidence-based ways to improve outcomes: infection prevention, early identification, early treatment, and monitoring outcome and performance. In 2007, Washington Hospital was selected as a pilot site to implement evidence-based practice for sepsis. The multi-professional team includes nurses, physicians, pharmacists, and other disciplines. The Washington Hospital Sepsis Program Goals were to improve screening/identification and improve outcomes.

*QUALITY REPORT
Severe Sepsis Program*

Chris Henry, Chief Financial Officer, presented the Finance Report for February 2014. The average daily census was 171.9 with admissions of 951 resulting in 4,812 patient days. Outpatient observation equivalent days were 223. The average length of stay was 5.16 days. The case mix index was 1.524. Deliveries were 141. Surgical cases were 340. Joint Replacement cases were 112. Neurosurgical cases were 27. Cardiac Surgical cases were 9, and the Outpatient visits were 7,476 and Emergency visits were 4,179. Total productive FTEs were 1,312.8. FTEs per adjusted occupied bed were 6.43.

FINANCE REPORT

Ms. Farber presented the Hospital Operations Report for March. There were 1,009 patient admissions with an average daily census of 161. This was lower than the budget of 1,049 admissions and 15.8% below the budgeted average daily census of 191. Preliminary information indicated inpatient revenue for the month of March at approximately \$127,300,000; 59.7% was Medicare and 18.7% was Medi-Cal, for a total of 78.4% in government program revenue. There were 167 deliveries in the Hospital resulting in 358 baby days. There were 371 surgical cases at the Hospital and 603 cases at the Outpatient Surgery Center. The Emergency Room saw 4,481 patients. The clinics saw approximately 4,342 patients. FTEs per Adjusted Occupied Bed were 6.59.

HOSPITAL OPERATIONS REPORT

In accordance with District Law, Policies and Procedures, Director Nicholson moved the Chief Executive Officer be authorized to proceed with the purchase of Medline cubicle curtains for an amount not to exceed \$79,754. This purchase was not included in the Fiscal Year 2013-2014 Capital Budget. Director Wallace seconded the motion.

APPROVAL OF CUBICLE CURTAINS

Roll call was taken:

Bernard Stewart, DDS— aye
Michael Wallace - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD — aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved the Chief Executive Officer be authorized to proceed with the purchase of two Getinge Washer/Disinfectors for the Sterile Processing Department for an amount not to exceed \$78,727. This purchase was included in the Fiscal Year 2014 Capital Equipment Budget. Director Wallace seconded the motion.

APPROVAL OF WASHER/DISINFECTOR

Roll call was taken:

Bernard Stewart, DDS— aye
Michael Wallace - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD — aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved the Chief Executive Officer be authorized to proceed with the purchase of nine digital copy machines for the Emergency Department, Cast Room, Respiratory Care Unit, Women's Imaging Library, Pre-Op Testing area, Storeroom, Community Resource Library, Cath Lab, Information Services and Foundation for an amount not to exceed \$45,463. This purchase was included in the Fiscal Year 2014 Fixed Asset Capital Budget. Director Wallace seconded the motion.

*APPROVAL OF COPIER
REFRESH*

Roll call was taken:

Bernard Stewart, DDS— aye
Michael Wallace - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD – aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved for approval of Resolution No. 1144, which calls for the District General Election to be held in Washington Township Health Care District on November 4, 2014 for the election of three Board members, each for four year terms. Director Wallace seconded the motion.

*APPROVAL OF
RESOLUTION 1144,
CALLING DISTRICT
GENERAL ELECTION*

Roll call was taken:

Bernard Stewart, DDS— aye
Michael Wallace - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD – aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved for approval of Resolution No. 1145, which calls for the consolidation of the Washington Township Health Care District election with the statewide general election on November 4, 2014. Director Wallace seconded the motion.

*APPROVAL OF
RESOLUTION 1145,
CONSOLIDATION OF
DISTRICT ELECTION
WITH STATEWIDE
GENERAL ELECTION*

Roll call was taken:

Bernard Stewart, DDS— aye
Michael Wallace - aye
William Nicholson, MD - aye
Patricia Danielson, RHIT - aye
Jacob Eapen, MD – aye

The motion unanimously carried.

In accordance with Health & Safety Code Sections 1461, 1462, and 32106 and Government Code Section 54954.6(h). Director Stewart adjourned the meeting to closed section at 8:12p.m. as the discussion pertained to Hospital trade secrets, human resources matters and risk management.

*ADJOURN TO
CLOSED SESSION*

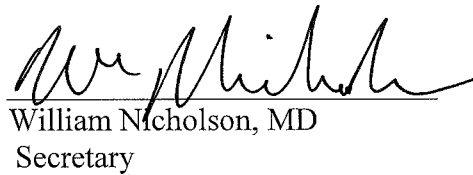
Director Stewart reconvened the meeting to open session at 8:52p.m. and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:52p.m.

ADJOURNMENT


Bernard Stewart, DDS
President


William Nicholson, MD
Secretary